

E-mail: dhq3@indiancoastguard.nic.in
Tele :0824- 240 5269
Fax: 0824- 240 5267
Reply should be addressed to
the District Commander

Headquarters
No.3Coast Guard District
Post Box 19
Panambur Post
New Mangalore- 575 010

Quoting: DHQ-3/REGULATING/631/18-19

25 May 18

OPEN TENDER

REQUEST FOR PROPOSAL (RFP) NO. D-3/REGULATING/631/18-19 DATED 25 MAY 18
OUTSOURCING OF PRIVATE SECURITY SERVICES FOR
COAST GUARD ASSETS AT NEW MANGALORE

Sir,

1. Bids under two bid system(**Technical Bid and Commercial Bid**) in sealed cover are invited for concluding security services for Coast Guard Assets at New Mangalore administered under Indian Coast Guard Station, New Mangalore under Ministry of Defence New Delhi, on as required basis, for 01 year. Details Types of Security Supervisor & Unarmed Security Guards, Scope of Contract etc. are listed in part II of this Tender Enquiry/RFP. Please Super Scribe the above mentioned Title, RFP number and date of opening of the bids on the sealed cover to avoid the Bid being declared invalid. In case of two bid system, please also **Super Scribe Technical-Bid and Commercial-Bid ON THE RESPECTIVE** Covers.

2. The address and contact numbers for sending bids or seeking clarifications regarding this RFP are given below:-

(a) Bids/queries to be addressed to : The District Commander

(b) Postal address for sending the Bids:

Headquarters
NO.3Coast Guard District
Post Box 19
Panambur Post
New Mangalore- 575 010

(c) Name /designation of the contact personnel: District Security Officer

(d) Telephone numbers of the contact personnel: 0824-2405261/62

(e) E-mail ids-dhq3@indiancoastguard.nic.in

(f) Fax number: 0824-2405267 .

3. **Pre- Bid Conference.** A pre Bid conference will be conducted on **04 Jun 2018** at 1200 Hrs in the Office the District Commander, CGDHQ-3, Panambur, New Mangalore - 575010. The participating firms are required to depute their representative(s) to attend the conference.

4. The RFPs divided into five Parts as follows: -

(a) **Part I** - Contains General Information and Instruction for the bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.

(b) **Part II** - Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.

(c) **Part-III**- Contains Standard Conditions of RFP, which will form part of the Contract with the successful bidder.

(d) **Part IV**- Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder. -

(e) **Part V**- Contains Evaluation Criteria and Format for Price Bids.

5. This RFP is being issued with no financial commitment and the customer reserves the right to change or vary any part thereof at any stage. customer also reserves the right to withdraw the RFP, should it become necessary at any stage.

6. **Acceptance of terms & conditions.** The tender shall clearly mention the following in their offer letter:

"WE ACCEPT ALL THE TERMS AND CONDITIONS MENTIONED IN TENDER ENQUIRY NO "

Thanking you,

Yours faithfully,



(Satwant Singh)
Commandant
District Security Officer
for District Commander

Ends: As above

PART I – GENERAL INFORMATION

- 1. Last date and time for depositing the Bids. 1000 Hrs on 14 Jun 18.** The sealed Bids under Two Bid System i.e., Technical Bid and Commercial Bid in sealed covers should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.
- 2. Manner of depositing the Bids.** Sealed Bids should be either dropped in the Tender Box placed near Security Office/Main Gate of this Headquarters or sent by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/non-receipt of Bidding documents. Bids sent by **FAX or e-mail** will not be considered (unless they have been specifically called for by these modes due to urgency).
- 3. Time and date for opening of Bids. 1500 Hrs on 14 Jun 18** (If due to any exigency, the due date for opening of the Technical Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Customer).
- 4. Location of the Tender Box.** At CGDHQ-3, Main Gate. Only those Bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.
- 5. Place of opening of the Bids.** CGDHQ-3 (Reception). **Technical/Commercial Bids will be opened in the Office of District Commander, CGDHQ-3,** Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.
- 6. Two-Bid system.** In case of the Two-bid system, only the Technical Bid would be opened on the time and date mentioned above. Date of opening of the Commercial Bid will be intimated after acceptance of the Technical Bids. Commercial Bids of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical evaluation is done by the Customer.
- 7. Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo /letter pad inter alia furnishing details like valid service tax registration number, GSTIN number, VAT/CST number, Bank address with EFT Account if applicable, etc and complete postal & email address of their office.
- 8. Clarification regarding contents of the RFP.** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Customer in writing about the clarifications sought not later than 12 (*Twelve*) days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

9. Modification and Withdrawal of Bids. A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the Customer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by fax but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security.

10. Clarification regarding contents of the Bids. During evaluation and comparison of bids, the Customer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

11. Rejection of Bids. Canvassing by the Bidder in any form, unsolicited letter and post tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

12. Unwillingness to quote. Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

13. Validity of Bids: The Bids should remain valid till **120 Days** from the last date of submission of bid.

14. Earnest Money Deposit. Bidders are required to submit Earnest Money Deposit (EMD) for an amount of Rs. **2,00,000.00** (Rupees **Two lakh** only) along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business in favour of- District Commander, CGDHQ-3, Panambur, New Mangalore as per Form DPM-16 (Available in MoD website and can be provided on request). EMD is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be submitted by those Bidders who are registered for the same item/range of products/goods or services with the Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) or any Department of MoD or MoD itself. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. **EMD is to be submitted in the separate envelope along with TEC documents.**

PART II - ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

1. Schedule of Requirements.

(a) Number of Unarmed Security Guards required against this rate contract is given below:

- (i) Unarmed Security Guards/Watch & Ward (8 hourly for 24x01 Year) = 22 Nos.
- (ii) Supervisor (8 hourly basis) for general shift for 01 year = 01 No.

(b) Period of contract is approx one year from signing the contract agreement and can be extended if required with mutual agreement between customer and contractor on the same rate, terms and condition of existing contract.

Note: hiring of security personnel will be till positioning of DSC personal only

2. Technical Details. NA

3. **Eligibility of Bidders.** In order to establish the eligibility, the bidders will have to furnish the following documentary evidence:

(a) The bidder may be a proprietary firm, Partnership firm, Limited Company, Corporate body legally constituted, and must possess the valid license under the Private Security Agencies (Regulation) Act 2005. The bidder should have registered office in (Karnataka State) under Private Security Agencies Regulation Act (PSARA)- 2005 and have valid license to provide security services in Karnataka.

(b) The bidder should have experience of at least 03 years in providing security services at any Govt/Private organization. Copy of satisfactory completion report from the concerned organization should be attached with the technical bid.

(c) The firm shall have minimum average annual turnover of Rupees 01 crore in the last 02 financial years. Copies of audited balance sheet and profit and loss account for the last 02 financial year 2016-17 and 2017-18 should be attached with the technical bid. The statement should be duly certified by the practitioner CA firm.

(d) There should be no case pending with the police against the Proprietor/Firm/Partner or the Company (Agency)/blacklisted by any Govt. Organisation or by any other reputed department. The firm shall provide undertaking to this effect.

(e) The bidder, to qualify for the award of contract, shall submit a written power of attorney authorizing the signatories of the bid to participate in the bid:

- (i) Memorandum of understanding shall be provided in case the Bidder comprises of Joint Venture/Consortium/Partnership.
- (ii) Nomination of one of the members of the Partnership, Consortium or Joint Venture to be in charge and this authorization shall be covered in the power of attorney signed by the legally authorized signatories of all members of Consortium/Joint Venture/Partnership Firm.
- (iii) - Details of the intended participation by each member shall be furnished with complete details of the proposed division of responsibilities and corporate relationships among the individual members.

(f) The bidder shall submit full details of his ownership and control or, if the bidder is a partnership, joint venture or consortium, full details of ownership and control of each member thereof.

(g) Bidders or members of Partnership, Joint Venture or Consortium shall submit a copy of PAN Card No. under the Income Tax Act of such understanding.

(h) Bidder must submit copies of all documents required, duly self attested, along with Technical Bid of the tender.

(j) Each Bidder (each member in the case of Partnership Firm/Joint Venture/Consortium) or any associate is required to confirm and declare with his bid that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item, or work related to the award and performance of this contract. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission has been or will be paid and that the tender price will not include any such amount. If the name of the agent subsequently found to the contrary, the department reserves the right to declare the bidder as non-compliant and declare any contract if already awarded to the bidder to be null and void.

(k) Canvassing of offer of an advantage or any other inducement by any person with a view to influence acceptance of a bid will be an offence under law of India. Such action will result in the rejection of bid, in addition to other punitive measures.

(l) The firm should have a valid PAN card in the name or in the name of the proprietor, in case of a proprietary firm. A copy of PAN Card along with copy of last ITR filed should be attached.

(m) The firm should have valid GSTIN Registration. Copies of registration certificate(s) should be attached.

4. **(i) Two-Bid System.** The quotation must be submitted by the bidder under Two Bid System i.e., Technical Bid and Commercial Bid to be submitted in separate sealed covers as per the formats at **Appendix-'A', Appendix-'B', & 'C'** respectively. The document mentioned in Para 3 above should be enclosed with the Technical Bid. Bidder are also required to furnish clause by clause compliance of eligibility criteria/tendered parameters bringing out clearly the deviations from the eligibility criteria/Tendered parameters, if any. The bidder are advised to submit the compliance statement in the format along with Technical Bid.- Parameter/Eligibility Criteria of RFP/TE documents submitted by the bidder- Whether Yes/No in response Compliance to RFP/TE Parameters Para of RFP Specification of Compliance to In case of non specification item offered RFP specification compliance deviation Items wise whether Yes/No from RFP to be specified in unambiguous terms.

Para RFP specification item wise	Specification of item offered	Compliance to RFP specification weather Yes/No	In case of Compliance deviation from RFP to be specified in ambiguous terms

(ii) **Scope of Rate Contract (RC)**. The proposed rate of contract will be an agreement between the customer and lowest bidder (s) (supplier) to supply the **22 Unarmed Security Guards (Watch and Ward) and 01 Supervisor on 8 hourly basis as per Private Security Regulation Act 2005 for 01 year as per the latest wage rates of unskilled labour promulgated by Central Labour Department, Govt of India for Watch and Ward (without arms) as Security Guard and Watch and Ward (Without Arms) as Supervisor**, included in this tender at specified prices, terms and conditions during the period of the contract. RC will be in the nature of a standing offer and neither any quantity nor any anticipated draws are guaranteed. As the RC is a standing offer, either party (seller/customer) can revoke it at anytime after giving a reasonable notice (at least 60 days in advance) and opportunity. However, once a work order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity period of the rate contract that work order becomes a valid and bidding contract and the supplier will be bound to supply the ordered quantity.

5. **Delivery Period**. The successful bidder/ Contractor will require to sign an agreement with the customer within 30 days from the date of written intimation to this effect. Supply Order/Job order will be issued against the contract agreement for 22 Unarmed Security Guards on 08 hourly basis for 24X7X365 days and 01 Supervisor on 08 hourly basis for 7X365 days and on as required basis. Please note that the contract can be cancelled unilaterally by the Customer in case contracted man power are not received within the contract delivery period.

6. **Consignee details.**

The Commander; CGDHQ-3
Headquarters, Coast Guard District NO.3
Post Box 19, Panambur Post
New Mangalore- 575 010

PART III - STANDARD CONDITIONS OF RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Customer. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Law.** The Contract shall be considered and made in accordance with the laws of the Republic of India. The Contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective Date of the Contract.** Normally the contract shall come into effect on the date of its acknowledgment by the Seller (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the Contract Order.

3. **Arbitration.** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clause of arbitration is as per Forms DPM-7 (for indigenous trade) / DPM-8 (for foreign supplies) / DPM-9 (available in MoD website and can be provided on request).

4. **Penalty for use of Undue influence.** The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Customer or otherwise in procuring the Contract or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Supply Order or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or anyone employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offence by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Customer to cancel the Contract and all or any other Contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Customer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Customer or to any other person in a position to influence any officer/employee of the Customer for showing any favour in relation to this or any other Contract, shall render the Seller to such liability/ penalty as the Customer may deem proper, including but not limited to termination of the Contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Customer.

5. **Agents / Agency Commission.** The Seller confirms and declares to the Customer that the Seller is the original manufacturer of the stores/provider of the services referred to in this Contract and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the Contract to the Seller; nor /has any amount been paid, promised or intended to be paid to any such individual or firm in

respect of any such intercession, facilitation or recommendation. The Seller agrees that if it is established at any time to the satisfaction of the Customer that the present declaration is in anyway incorrect or if at a later stage it is discovered by the Customer that the Seller has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this Contract, the Seller will be liable to refund that amount to the Customer. The Seller will also be debarred from entering into any Contract with the Government of India for a minimum period of five years. The Customer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Seller who shall in such an event be liable to refund all payments made by the Customer in terms of the Contract along with interest at the rate of 2% per annum above LIBOR rate. The Customer will also have the right to recover any such amount from any Contracts concluded earlier with the Government of India.

6. Access to Books of Accounts. In case it is found to the satisfaction of the Customer that the Seller has engaged an Agent or paid commission or influenced any person to obtain the Contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Seller, on a specific request of the Customer, shall provide necessary information/ inspection of the relevant financial documents/information.

7. Non-disclosure of Contract documents. Except with the written consent of the Customer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

8. Liquidated Damages. In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods/services and conduct trials, installation of equipment, training, etc as specified in this contract, the Customer may, at his discretion, withhold any payment until the completion of the contract. The CUSTOMER may also deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores/services.

9. Termination of Contract. The Customer shall have the right to terminate this contract in part or in full in any of the following cases:-

- (a) The delivery of the services is delayed for causes not attributable to Force Majeure for more than (02 months) after the scheduled date of delivery.
- (b) The Seller is declared bankrupt or becomes insolvent.
- (c) The delivery of services is delayed due to causes of Force Majeure by more than (03 months) provided Force Majeure clause is included in contract.
- (d) The Customer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- (e) As per decision of the Arbitration Tribunal.

10. Notices. Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX or registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.

11. Transfer and Sub-letting. The Seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

12. Patents and other Industrial Property Rights. The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copy right, registration charges, trademarks and any other industrial property rights. The Seller shall indemnify the Customer against all claims, including claim by any third party at any time on account of the infringement of any or all the rights mentioned in the previous subparagraph, whether such claims arise in respect of manufacture or use. The seller shall be the responsibility of the Seller to complete the supplies irrespective of the fact of infringement of any such rights of tools spare and technical literature and training aggregates irrespective of the fact.

13. Amendments: No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

14. Taxes and Duties

(a) In respect of Foreign Bidders: - NA

(b) In respect of Indigenous bidders

(i) General

(a) Bidders must indicate separately the relevant taxes/duties likely to be paid in connection with delivery of completed goods specified in RFP. In absence of this, the total cost quoted by them in their bids will be taken into account in the ranking of bids.

(b) If a Bidder is exempted from payment of any duty/tax upto any value of supplies from them, he should clearly state that no such duty/tax will be charged by them up to the limit of exemption which they may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. In such cases, relevant certificate will be issued by the customer late to enable the seller to obtain exemptions from taxation authorities.

(c) Any changes in levies, taxes and duties levied by central/state/local government such as excise duty, VAT, service tax, octroi/entry tax, etc. on final product upwards as a result of any statutory variation taking place within contract period shall be allowed re-imbursalment by the customer, to the extent of actual quantum of such duty/tax paid by the seller. Similarly, in case of downward revision in any such duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the customer by the seller. All such adjustment shall include all reliefs, exemptions, rebats, concessions etc., if any obtained by the seller. Section 64-A of sales of goods act, will be relevant in this situation.

(d) Levies, taxes and duties levied by central/state/local govt such as excise duties, VAT, services tax, octroi/entry tax etc. on final product will be paid by the customer on actual, based on relevant documentary evidence. Taxes and duties on input items will not be paid by customer and they may not be indicated separately in the bids. Bidders are required to include the same in the pricing of their product.

15. Pre-Integrity Pact Clause- NA

PART IV - SPECIAL CONDITIONS OF CONTRACT

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (ie Seller in the Contract) as selected by the Customer. Failure to do so may result in rejection of the Bid submitted by the Bidder

1. Performance Guarantee.

(a). **In case of Indigenous Cases** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd.) for a sum equal to 10 % of the contract value within 30 days of signing of this contract. Performance Bank Guarantee will be valid up to 60 days beyond the date of contract period. The specimen of PBG is given in Form DPM-15 (Available in MoD website and can be provided on request).

(b). **Foreign cases.** NA

2. Option Clause. NA

3. **Repeat Order Clause.** The contract is initially valid for 12 months (approx) from signing the contract agreement and can be extended if required with mutual agreement between customer and contractor on the same rate, terms and condition of existing contract.

4. Tolerance clause. NA

5. **Payment terms for Indigenous Sellers** - It will be mandatory for the bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be through ECS/EFT mechanism instead of payment through cheques, wherever feasible. A copy of the model mandate from prescribed by RBI to be submitted by bidders for receiving payments through ECS is at from DPM-II (Available in MOD website and can be given on request). The payment will be made as per the following terms, on completion of the requisite documents.

(a) Payment will be made on post monthly basis/number of days service provided, goods employment after successful execution of supply/job orders issued against the RC during this period.

(b) Amount of LD risk Expenses/penalty etc, if any will be deducted from the billing amount.

(c) Payment of Bills. Monthly bills for bonafide use of security personnel to be submitted by the contractor latest by the 3rd day of the subsequent month to security officer. CGDHQ-3 along with the requisition issued. Payment will be made through JCDA Office of JCDA (N) Kochi subject to timely submission of bills by the contractor.

6. Payment terms for Foreign Sellers. NA

7. **Advance Payments.** No advance payments will be made.

8. Paying Authority.

(a) Indigenous Sellers- JCDA(N), Kochi. The payment of bills will be made on submission of the following documents by the Seller to the Paying Authority along with the bill:-

- (i).** Ink-signed copy of contingent bill/Seller's bill.
- (ii).** Ink-signed copy of Commercial invoice / Seller's bill.
- (iii).** Copy of Contract with U.O. number and date of IFA's concurrence, where required under delegation of powers.
- (iv).** CRVs in duplicate.
- (v).** Inspection note.
- (vi).** Claim for statutory and other levies to be supported with requisite documents / proof of payment such as Excise duty challan, Customs duty clearance certificate, Octroi receipt, proof of payment for EPF/ESIC contribution with nominal roll of beneficiaries, etc as applicable.
- (vii).** Exemption certificate for Excise duty / Customs duty, if applicable.
- (viii).** Bank guarantee for advance, if any.
- (ix).** Guarantee / Warranty certificate.
- (x).** Performance Bank guarantee / Indemnity bond where applicable.
- (xi).** DP extension letter with CFA's sanction, U.O. number and date of IFA's concurrence, where required under delegation of powers, indicating whether extension is with or without LD.
- (xii).** Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in contract).
- (xiii).** Any other document / certificate that may be provided for in the contract.
- (xiv).** User Acceptance.
- (xv).** Xerox copy of PBG.

(Note - From the above list, the documents that may be required depending upon the peculiarities of the procurement being undertaken, may be included in RFP)

(b). Foreign Sellers-NA

9. Fall clause.

(a) The price charged for the services to be supplied under the contract by the contractor shall in no event exceed the lowest prices which the contractor sells these services or offer to sell services of identical description to any person or organization including the purchaser or any department of the central government or any department of state government as the case may be during the period till performance of all work order placed during the currency of the rate contract is completed.

(b) If at any time, during the said period the contractor reduces the sale price. Seller offer to sell such services to any person/organization including the purchaser or any Deptt. of Central Govt. or any Department of the state government or any Statutory undertaking of the central of state Government as the case may be at a price lower than. The price chargeable under the contract. The supplier shall forthwith notify such reduction or sale or offer of the sale to the District Commander, CGDHQ-3 and the price payable under the contract for the stores/ services of such reduction of the sale or offer of the sale shall stand correspondingly reduced.

The above stipulation will, however, not apply to :-

- (i) Sale of services at lower price on or after the date of completion of sale/placement of the order of services by the authority concerned under the existing or previous

contracts as also under any previous contracts entered into with the central of state Govt. Depts. including their undertakings excluding joint sector companies and/ or private parties and bodies.

(c) The Seller shall furnish the following certificate to the Paying Authority along with each bill for payment for supplies made against the Rate contract - "We certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the Government under the contract herein and such stores have not been offered/sold by me/us to any person/organisation including the purchaser or any department of Central Government or any Department of a state Government or any Statutory Undertaking of the Central or state Government as the case may be upto the date of bill/the date of completion of supplies against all supply orders placed during the Currency of the Rate Contract at price lower than the price charged to the government under the contract.

10. Exchange Rate Variation Clause. NA

11. Risk & Expense clause - Risk and Expense purchase is undertaken by the purchaser in the event of the supplier failing to honour the contracted obligations within the stipulated period and where extension of delivery period is not approved. While initiating risk purchase at the cost and expense of the supplier, the purchaser must satisfy himself that the supplier has failed to deliver and has been given adequate and proper notice to discharge his obligations. Whenever risk purchase is resorted to, the supplier is liable to pay the additional amount spent by the Government, if any, in procuring the said contracted goods/ services through a fresh contract, i.e. the defaulting supplier has to bear the excess cost incurred as compared with the amount contracted with him. Factors like method of recovering such amount should also be considered while taking a decision to invoke the provision for risk purchase.

12. Force Majeure Clause. NA

13. Buy-Back offer. NA

14. Specification. NA

15. OEM Certificate. NA

16. Export license. NA

17. Earliest Acceptable Year of Manufacture. -NA

18. Customer Furnished Equipment. - NA

19. Transportation. The following Transportation clause will form part of the contract placed on successful Bidder:

- (a). CIF/CIP - NA
- (b). FOB/FAS - NA OR
- (c). FCA- NA

20. **Air lift.** NA
21. **Packing and Marking.**NA
22. **Quality.** NA
23. **Quality Assurance.** NA
24. **Inspection Authority.** NA
25. **Pre-Dispatch Inspection.** NA
26. **Joint Receipt Inspection.**NA
27. **Franking clause.** NA
28. **Claims.** NA
29. **Warranty.**NA
30. **Product Support.** NA
31. **Annual Maintenance Contract (AM C) Clause.** NA
32. **Engineering Support Package (ESP) clause.** NA.

33. **Price Variation (PV) Clause.**The contract is fixed price contract with escalation where an upward or downward revision of contracted price will be allowed on the basis of revision of wages promulgated by the central Govt. from time to time (applicable if quoted as per minimum wages) in case of any change in case of any changes in central/state/local levies, duties, cess, taxes changes in basic price or any other statutory levis, the firm would prefer supplementary bills and/or debit notes for recovery of additional levies: if any fro the date from which such levis become effective.

34. **Minimum Wages Act.** The contractor should ensure payment of existing minimumwages as per Govt of India, Ministry of Labour Act to the security staff deployed by him. Nonadherence to the Minimum Wages Act, will result in cancellation of the contract, forfeiting ofEMD/PBG and appropriate administrative action. The contractor would be required to ensurepayment to the manpower to be deployed by him for execution of the proposed securityservices of CG assets at New Mangalore contract as per the existing minimum wagespromulgated by the Govt. of India, Ministry of Labour and Employment, Central LabourDepartment for the Unskilled Security Guards Watch & Ward (without arms) as Security Guardand Watch & Ward (without arms) as supervisor.

35. **EPF,ESI,EDLI.**The amount of EPF, ESI, EDLI shall be quoted strictly as perprescribed Govt. rates. However payment for these statutory obligations will be made withmonthly bills on production of documentary evidence to the effect that the same has beendeposited by the contractor in the concerned account of the individual Security Guard deployedonduty.

36. The Contractor shall also abide by the provisions of the Child Labour (Provision and Regulation) Act, 1986.
37. The Contractor shall pay to the labour employed by him wages as per the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 and Contract Labour (Regulation and Abolition) Central Rules, 1971.
38. The Contractor shall fix the wage period not exceeding one month to make payment to the labourers employed by him and shall ensure payment **through cheque / NEFT** before expiry of the 1st day after the last of the wage period.
39. **District Commander, CGDHQ-3** will nominate an authorized representative who will be present at the place and time of the disbursement of the wages and the Contractor shall ensure the disbursement of the wages in the presence of the authorized representative. The place and time of disbursement shall invariably be in the work premises and during the working hours of the office and the same shall be intimated by the Contractor in advance. The bill for security services should be furnished along with the copy of wage roll countersigned by the **District Commander, CGDHQ-3**.
40. It shall be the responsibility of the Contractor to issue employment card to each labourer as per the prescribed format and to maintain the muster roll, the wage register and other registers as provided in the Contract Labour (Regulation and Abolition) Act.
41. The Contractor shall arrange for such facilities as provided for in the Contract Labour (Regulation and Abolition) Act for the welfare and health of the labour employed on the work.
42. The Contractor agrees to indemnify the Customer against all claims for compensation by or on behalf of any workman employed by him in connection with this agreement for injury or death by accident under the Workman Compensation Act (Act VIII of 1923).
43. **Police Verification**. At all times, the contractor will be responsible to ensure that the security guards engaged by him are security cleared by Police Station of worker's residential area. Police verification is to be submitted at least 10 days prior to commencement of the contract. The contractor will also ensure that no person employed by him for the services if he has been/ is involved in any activity against the interest of state.
44. The Contractor shall be responsible for all commissions and omissions on part of manpower engaged for the purpose. The District Commander, CGDHQ-3 shall not be responsible in any manner whatsoever, in matters of injury/death/health etc. of the contractor's employees performing duties under this contract.
45. The Contractor shall be obliged and solely responsible to comply with all statutory security requirements in respect of the manpower engaged by the firm and The District Commander, CGDHQ-3 shall not be a party to any dispute arising out of such deployment by the contractor.
46. The manpower deployed by the contractor under this contract shall be the employee of the contractor and in no circumstance shall ever have any claim of employment with The District Commander, CGDHQ-3.

47. **Uniform.** The security staff deployed' by the Contractor shall be in distinct/neat uniform including shirt/trouser along with cap and pair of black shoe for men, with logo of the firm embossed. Samples of the uniform are to be approved by the Contract Operating Authority at least 10 days prior to commencement of the Contract. In order to maintain neat and clean uniforms at all times at least two set of uniforms to be issued to employees per annum by the contractor.

48. **Responsibility of Payment of Wages.** The contractor shall make payment **through Cheque / NEFT** to the contract labour employed on monthly basis/number of days under the contract in the presence of **District Commander, CGDHQ-3** or an officer nominated by him in the premises of **this Headquarter** on or before the 1st of every month on a date mutually convenient to both the parties. The payment in any case shall not be delayed beyond the 1st of the following month.

49. **Registers and other Records to be maintained.** The Registers and Records that will be maintained by Contractor are as follows:

- (a) Register of persons Employed / deployed. The details in register will be signed/authenticated daily by a person deputed by the District Commander, CGDHQ-3.
- (b) Service Certificate to be issued to every security guard on termination of employment for any reason.
- (c) Form of Register of Wages Cum Muster Roll. The same will be countersigned by District Commander, CGDHQ-3 or an officer appointed by him on the day the wages is paid in the presence of the representative of the Principal Employer.
- (d) Wage Slip, which will be issued to each worker on the day the wages is paid in the presence of the representative of the Principal Employer.

50. **Warning Clause-** In case any complaint is received from users, the following penalty will be imposed in addition to deduction of amount equivalent to deficiency in manpower deployment/material supplied:

- (a) First Complaint Verbal Warning.
- (b) Second & Third Complaint Written Warning/Show Cause Notice.
- (c) Fourth & Fifth Complaint Deduction of 1/4 amount of the monthly bill.
- (d) Sixth Complaint Issue of show cause notice for termination of contract and PBG of the contract will be forfeited.

51. **Duties and Responsibility of Security Staff:**

- (a) The Security Guards will be responsible for overall security arrangement for CoastGuard assets at New Mangalore in their respective work place as assigned.
- (b) Security Guards will ensure that all the instructions of the administration are strictly followed and there is no lapse of any kind.

- (c) No outsiders are allowed to enter in the premises without proper Gate Pass issued by the Authorized Officer of DHQ-3.
- (d) No items are allowed to be taken out without proper Gate Passes issued by the competent officers as laid down in the contract or authorized by the employer for in-out movement of stores. The specimen signature and telephone numbers of the above stated officers will be available with the Security personnel.
- (e) The Security personnel employed should have police verification prior appointment.
- (f) Deployment of Security Guards will be as per the instructions of the authorities of the Security Officer, DHQ-3 and the same will be monitored personally by the concerned authorities from time to time and will be responsible for its optimum utilization.
- (g) Security personnel deployed in the premises on holidays and Sundays will be assessed as per actual requirement.
- (h) The Security Guard will also take rounds of all the important and sensitive points of the premises as specified by the Security Officer, DHQ-3.
- (j) Security personnel shall also carry out door keeping duties whilst on roaming duties.
- (k) The Guards on duty will also take care of vehicles, scooters/motor cycles/bicycles parked in the parking sites located within the premises.
- (l) Entry of the street-dogs, stray cattle and other animal's (other than pets) into the premises is to be prevented.
- (m) The Guards on patrol duty should take care of all the water taps, valves, water hydrants, etc. installed in the open all over the premises.
- (n) It should be ensured the flower plants, trees and grassy lawns are not damaged either by the staff or by the outsiders or by stray cattle.
- (p) The Security Guards should be trained to extinguish fire with the help of fire extinguishing cylinders and other fire fighting material available on the spot. They will also help the fire fighting staff in extinguishing the fire or in any other natural calamities.
- (q) In emergent situations, security staff deployed shall also participate as per their role defined in the disaster plan, if any, of the Department. Guards/Supervisors should be sensitized for their role in such situations.
- (r) The Security Guards are required to display mature behavior, especially towards female staff and female visitors.
- (s) The Security Guard on duty shall not leave the premises until his reliever reports for duty in uniform.
- (t) Contractor is to conduct monthly Training for Parades, saluting of the personal

(u) The contractor will have to issue items like a torch, whistle, batten, cap, helmet, Identity Card etc to the security guards employed

(v) The Contractor should provide ceremonial dress during VIP Visit.

(x) Any other provisions as advised by the Security Officer, CGDHQ-3 may be incorporated in the agreement. The same shall also be binding on the contractor.

52. **Compliance of Labour Laws.** The contractor shall fulfill all obligations under various labour laws in force regarding deployment of contract workers in respect of the services provided under this contract.

53. **Penalty.** The contractor will be penalised on following occasions:

(a) Security Guard not reporting for duty. Double the amount of pay for absent day will be penalized from the contractor.

(b) Any theft or damage to CG assets occurred due to negligence of Security Guards, Contractor will be penalized for theft amount and has to pay the amount within 48 hrs of incident.

54. **Accidents** - In circumstances, when the personnel is involved in services meet with an accident, resulting in loss or damage to property or life with respect to the person or any third party, the responsibility for any legal or financial implication shall rest solely with the contractor. The commanding Officer, DHQ-3 or the Government of India shall have no liability, what so ever in this regard.

PART V - EVALUATION CRITERIA & PRICE BID ISSUES

1. **Evaluation Criteria** - The broad guidelines for evaluation of Bids will be as follows:

(a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.

(b) In respect of Two-Bid System, the technical Bids forwarded by the Bidders will be evaluated by the Customer with reference to the technical characteristics of the equipment/items and terms & conditions as mentioned in the RFP. The compliance of Technical Bids would be determined on the basis of the parameters specified in the RFP. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.

(c) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at **Appendix-'B'** to this Tender Enquiry / RFP. In case the two vendors quote the same lowest rate, the selection will be made on the basis of mark obtained in **Appendix 'C'** of the Technical Bid. The price-bid shall comply with the commercial-bid and terms & conditions of the contract. The consideration of taxes and duties in evaluation process will be as follows:

(i) In cases where only Indian bidders are competing, the bidder will be determined by excluding levies, taxes and duties levied by central/state/local government such as GST, excise duty, VAT, service tax, octroi/entry tax etc. on final product, as quoted by bidders.

(ii) All taxes and duties (including those for which exemption certificates are issued) quoted by the Bidder will be considered. The ultimate cost of the Customer would be the deciding factor for ranking of Bids.

2. **Price Bid format (to be used for L-1 determination).** The price Bid Format in general is given below and Bidders are required to fill this up correctly with full details, as required under Part - II of TE (The format indicated below is only as an illustration. The format should be filled up with items/requirements as mentioned in Part - II of TE:

PRICE BID FORMAT			
Sl	Description	Category	
		Supervisor	Security Guard
1	Wages(Basic+VDA)		
2	ESI(4.75% of Sl.1)		
3	EPF+EDLI+AdmCharges(13.15% of Sl.1)		
4	Sub Total		
5	Service Charge		
6	Total Cost Per Head		
7	Goods & Service Tax 18% of Total		
8	Cost for 01 Month		
9	Cost per Month for 22 Unarmed Security Guard & 01 Supervisor		
10	Total Cost per Month for 22 Unarmed Security Guard & 01 Supervisor for 12 months		
Grand Total			
11	Grand Total R/Off		

2. Additional information in Price Bid in taxes and Duties (not in scope of L-I determination)-

- (a) Is Excise Duty extra?
- (b) If yes, mention the following-
 - (i) Total value of items on which Excise Duty is leviable:
 - (ii) Rate of Excise duty (item-wise if different ED is applicable)
 - (iii) Surcharge on Excise duty, if applicable?
 - (iv) Total value of excise duty payable
- (c) Is Excise Duty Exemption (EDE) required?
- (d) If yes, then mention and enclose the following:
 - (i) Excise notification number under which EDC can be given
- (e) Is VAT extra?
- (f) If yes, then mention the following-
 - (i) Total value on which VAT is leviable-
 - (ii) Rate of VAT-
 - (iii) Total value of VAT leviable-
- (g) Is Service Tax extra?
- (h) If yes, then mention the following-
 - (i) Total value of services on which service tax is leviable
 - (ii) Rate of service tax leviable
 - (iii) Total value of service tax leviable
- (j) Is custom duty exemption (CDE) required?
- (k) If yes, then mention the following-
 - (i) Custom notification number under which CDE can be given(enclose a copy)
 - (ii) CIF value of stores to be imported
 - (iii) Rate of customs duty payable
 - (iv) Total amount of customs duty payable
- (l) Octroi/entry taxes
- (m) Any other taxes

3. The rates quoted in the tender shall be all inclusive of taxes/levies imposed by the Govt. Rates thus would be exclusively for the Security services and nothing else.

Note.1. Determination of L-I will be done based on total of basic prices (not) including levies, taxes and duties levied by Central/State/Local governments such as excise duty, GST/VAT, Service tax, Octroi/entry tax, etc on final product) of all items/requirements as mentioned above.

Note 2 : Basic wages will be latest minimum wages promulgated by ministry of labour per Central Govt. Minimum Wages Act, as per annexure "A" if wages is not as per Wages Act the bid will be rejected.

Note 3 : Rates are to be quoted separately for services for salary for 30 days in a month. All allowances should be included in the final total.

Note 4 : Service charges should be ethical and should not be quoted as Nil (ie., minimum service charges to be 7% or more). Further the same may be quoted taking into account section 194C of IT Act 1961 which stipulates tax deduction during payment to contractors. Service charges to be quoted as fixed amount and not in percentage. If quoted in percentage, no increase will be allowed in service charges whenever there is an increase in minimum wages (applicable to the bidders who have quoted as per minimum wages promulgated by **Central Govt. Minimum Wages Act**).

Note 5 : Coast Guard/MoD does not bind himself to accept the lowest, or any, or all the tenders and reserves to himself, the right to accept or reject any, or all the tenders, either in whole or in part without assigning any reasons for doing so. Credibility, good services etc. will also be considered for award of contract.

4. **Determination of Lowest Bidder(s)**- A CNC will be constituted comprising Coast Guard Officers for evaluation of commercial-bids received from bidders. The price-bids will be opened based on the approved report of the TEE. The Customer also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time. In case price bids of two or more firms are equal, the L-1 will be decided as per criteria given in **Appendix 'C'**.

5. Instruction for filling up Price-Bid.

(a) The tenderer should satisfy himself with the terms and conditions of the contract. No claim on grounds of lack of knowledge, in any respect, shall be entertained.

(b) All additions and alterations made while filling the tender must be attested by initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either or both these conditions shall render the tender void.

(c) The tender form must be filled in English and all entries must be made by hand & written in ink. All numerical be written in words and figures. If any of the documents is missing or unsigned, the tender will be liable to be rejected.

(d) Each page of the tender document is required to be signed by the bidder submitting the tender.

(e) The tender submitted on behalf of a Partnership firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter the proposed contract. Otherwise, the tender is liable to be rejected.

(f) Coast Guard / MoD does not bind himself to accept the lowest, or any, or all the tenders and reserves to himself, the right to accept or reject any, or all the tenders, either in whole or in part without assigning any reasons for doing so. Credibility and good services will also be considered for award of contract.

(g) All columns of the commercial bid to be filled by the bidder and no column should be left blank failing which his bids will be rejected. Quotes less than the minimum wages shall stand disqualified. The rates quoted shall be including all kinds of taxes, levies, EPF, ES charges etc. as mandatory by Central Govt/Labour Laws (as per Annexure 'A', Schedule of Prevalent Wages) and all other expenses which will be borne exclusively by the agency.

TENDER FORM FOR PROVIDING SECURITY SERVICES**TECHNICAL BID****CHECK OFF LIST FOR PROVIDING SECURITY SERVICES
AT CG ASSET AT NEW MANGALORE**

SL	TENDER NO	TENDER DATE
TENDER DESCRIPTION: SECURITY SERVICES AT CG ASSET OF NEW MANGALORE		
1	NAME & ADDRESS OF THE BIDDER	
2	OTHER INFORMATION	PHONE No.(OFF): FAX No.: MOB No: E-MAIL
3	NAME AND DESIGNATION OF THE PERSON OF THE BIDDER TO WHOM ALL REFERENCES SHALL BE MADE	
4	VALIDITY OF OFFER FOR FOUR MONTHS	YES / NO
5	COPY OF LICENSE ISSUED UNDER PSARA 2005	YES / NO
6	COPY OF PAN CARD ATTACHED	YES / NO
7	COPY OF GSTIN REGISTRATION ATTACHED	YES / NO
8	PROOF OF PF REGISTRATION ATTACHED	YES / NO
9	PROOF OF ESIREGISTRATION	YES / NO
10	EMD SUBMITTED FOR RS. 02 LAKH IN A SEPARATE ENVELOPE	YES / NO
11	WHETHER THE PROVISION OF MINIMUM WAGE ACT COMPLIED IN FULL	YES / NO
12	THE MARK OBTAINED AS PER APPENDIX NOT LESS THAN 25	YES / NO
13	ALL EMPLOYEE ARE PROVIDED WITH UP TO DATE UNIFORM	YES / NO
14	SAMPLE OF UNIFORM ATTACHED	YES / NO
NOTE: BIDDER IS REQUESTED TO FILL IN THE DETAILS. TICK () THE RELEVANT OPTION.ENCLOSE THIS CHECK OF LIST IN TECHNICAL BID		

THIS IS TO CERTIFY THAT I/WE BEFORE SIGNING THIS TENDER HAVE READ AND FULLY UNDERSTOOD. ALL THE TERMS AND CONDITIONS CONTAINED HEREIN AND UNDERTAKE MYSELF/OURSELVES ABIDE BY THEM.

(Signature of the Bidder)
Name and Address
(with seal)

Note: Wherever documentary evidences have been asked for in the tender document, bidder is required to furnish copy of the relevant document along with the Technical Bid. Owner reserves the right to verify any / all documents at any time during pre-award and post-award period, which bidder will have to produce within specified time failing which or in case of providing incorrect information, the owner reserves the right to take suitable action under the provisions of the tender / contract.

TENDER FORM FOR PROVIDING SECURITY SERVICES
COMMERCIAL BID/ PRICE BID
PER HEAD RATE OF SINGLE SECURITY GUARD FOR ONE MONTH

Price bit are required to fill up correctly with full details:

PRICE BIDFORMAT			
SI	Description	Category	
		Supervisor (for 30 days)	Security Guard (for 30 days)
1	Wages(Basic+VDA)		
2	ESI(4.75% of Sl.1)		
3	EPF+EDLI+AdmCharges(13.15% of Sl.1)		
4	Sub Total		
5	Service Charge (security agencies)		
6	Total Cost Per Head		
7	Goods & Service Tax 18% of Total		
8	Cost for 01 Month		
9	Cost per Month for 22 Unarmed Security Guard & 01 Supervisor		
10	Total Cost per Month for 22 Unarmed Security Guard & 01 Supervisor for 12 months		
Grand Total			
11	Grand Total R/Off		

Final Amount in words (_____ only).

Note:-

- (i) Basic wage will be latest minimum wage promulgated by Central Labour Department, Ministry of Labour and Employment, New Delhi (for watch and ward without arms) as per **Annexure -'A'**
- (ii) All allowances should be included in the final total.
- (iii) The final amount quoted will be for 22 Un-armed Security Guards for 12 Months.
- (iv) Service charges to be quoted as fixed amount and not in percentage (%).

EVALUATION CRITERIA (MAX. 50 MARKS)

1. Manpower ON ROLL (EPF Challan of Dec 16 or later month)
 - (a) Upto50 persono Points
 - (b) 50 to 150 person 5 Points
 - (c) 151 to 350 person 7.5 Points
 - (d) More than 350 person 10 Points

2. Registration of firm(Govt. issued proof)
 - (a) Less than 2 Crores 5 Points
 - (b) Between 02 Crores to 03 Crores 7.5 Points
 - (c) More than 03 crores 10 Points

3. Turn over for the financial year (2016-17) (Audited Balance Sheet)
 - (a) Less than 3 yrs 0 Points
 - (b) 3 yrs to 5 yrs 5 Points
 - (c) Between 5 yrs to 6 yrs 7.5 Points
 - (d) More than 06 yrs 10 Points

4. Company ownership (Govt issued documents)
 - (a) More than 20 0 Points
 - (b) Owned by civilian 5 Points
 - (c) Owned by retired Para Military Personnel 7.5 Points
 - (d) Owned by retired Personnel of Army, Navy, Airforce & Coast Guard 10 points

5. Distance of Registered office from site of deployment (Govt. registered office space)
 - (a) More than 20 Km 0 Points
 - (b) 15 Km to 20 Km 5 Points
 - (c) Between 10 to 15 Kms 7.5 Points
 - (d) Less than 10 Kms 10 Points

SCHEDULE OF PREVALENT WAGES
(as per Central Minimum Wages Act, F No. 1/10(6)/2018-LS-II dated 03 Apr 18)

<u>COST CALCULATION</u>			
SI	Description	Category	
		Supervisor (for 30 days)	Security Guard (for 30 days)
1	Wages(Basic+VDA) (579+33= 612) minimum wages for watch and ward (without arms)	18,360.00	18,360.00
2	ESI(4.75% of Sl.1)	872.10	872.10
3	EPF+EDLI+AdmCharges(13.15% of Sl.1)	2,414.34	2,414.34
4	Sub Total	21,646.44	21,646.44