

Tel/Fax: 0832-2532952/2532346

Reply should be addressed to  
The Officer-in-Charge

तटरक्षकवायुसामग्रीभंडार(गोवा)

Coast Guard Air Store Depot (Goa)  
(आईएसओ 9001-2015 प्रमाणित संस्था)  
(An ISO 9001:2015 Organization)  
दाबोलिम विमानपत्तन, गोवा- 403 801  
Dabolim Airport, Goa- 403 801

Quoting: CGASD/RFP/LP/02/17-18/CCTV

26 Feb 18

**INVITATION OF BIDS FOR INSTALLATION & COMMISSIONING OF CCTV SYSTEM AT  
CGASD (GOA)**

**REQUEST FOR PROPOSAL (RFP) NO. CGASD/RFP/LP/02/17-18/CCTV DT 26 FEB 18**

1. "Online bids" (Under OTE basis) invited by **The Officer-in-Charge, CGASD (Goa)** from registered vendors for installation & commissioning of CCTV system at CGASD (Goa). Manual bids shall not be accepted. Tender documents can be downloaded from Central Procurement Portal Site <https://eprocure.gov.in/eprocure/app> as per the schedule given in **CRITICAL DATA SHEET** mentioned below:

**CRITICAL DATE SHEET**

SL.NO.	DESCRIPTION	DATE & TIME
(a)	Published Date	26 Feb 18 at 1430 Hrs
(b)	Bid Document Download / Sale Start Date	26 Feb 18 at 1500 Hrs
(c)	Clarification Start Date	26 Feb 18 at 1600 Hrs
(d)	Clarification end date	12 Mar 18 at 1000 Hrs
(e)	Pre-bid meeting	01 Mar 18 at 1400 Hrs
(f)	Bid submission start date	26 Feb 18 at 1500 Hrs
(g)	Bid Document Download / Sale End Date	12 Mar 18 at 1200 Hrs
(h)	Bid Submission End Date	12 Mar 18 at 1400 Hrs
(j)	Opening of Bid	12 Mar 18 at 1500 Hrs

2. The address and contact numbers for seeking any clarifications regarding this RFP are given below-

The Officer-in-Charge

तटरक्षकवायुसामग्रीभंडार(गोवा)

Coast Guard Air Store Depot (Goa)

(An ISO 9001:2015 Organization)

दाबोलिम विमानपत्तन, गोवा- 403 801

Dabolim Airport, Goa- 403 801

Tele: 0832-2532952, Fax: 0832-2532346

Email: [cgasd-goa@indiancoastguard.nic.in](mailto:cgasd-goa@indiancoastguard.nic.in)

- (a) Contact Person : Dy Comdt Harender Rai,  
Tele: 0832-2532952
- (b) Telephone : 0832-2532952
- (c) Fax Number : 0832-2532346

3. This RFP is divided into five Parts as follows: -

(a) Part I (Placed at Enclosure I to this RFP/Tender enquiry)– Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, preparation of Bids, Offer letter etc.

(b) Part II (Placed at Enclosure II to this RFP/Tender enquiry) – Contains "Schedule of Requirement" for installation & commissioning of CCTV system at CGASD (Goa).

(c) Part III (Placed at Enclosure III to this RFP/Tender enquiry) – Contains the "Standard conditions of the RFP" which will also form part of the contract with the successful bidder.

(d) Part IV (Placed at Enclosure IV to this RFP/Tender enquiry)--Contains the "Special conditions of the RFP" which will also form part of the contract with the successful bidder.

(e) Part V (Placed at Enclosure V to this RFP/Tender enquiry) - Contains Evaluation Criteria and Format for Price Bids.

4. This RFP is being issued with no financial commitment and the buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

5. The Tenders/Bid shall be submitted online in Single Stage two Bid System (as per BOQ format).

6. Bid documents may be scanned with 100 dpi with black and white option, in PDF format which helps in reducing size of the scanned document.

7. The Bids shall be valid up to 90 days from the date of the Tender opening. Offers with a shorter validity or inconsistent with the requirements set out in this Offer/Tender enquiry shall be ignored summarily and no representation in this regard shall be entertained.

8. Tenderer/contractor are advised to follow the instructions provided in the 'Instructions to the contractor/tenderer for the e-submission of the bids online through the Central Public Procurement portal for e-procurement at <https://eprocure.gov.in/cprocure/app>.

9. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

Thanking you,

Yours sincerely,



(Harender Rai)

Deputy Commandant  
Deputy Officer-in-Charge  
for Officer-in-Charge

**Enclosure I to the The Officer-in-Charge, CGASD (Goa)**  
**RFP NO. CGASD/RFP/LP/02/17-18/CCTV dated 26 Feb 18**

**PART –I**

**GENERAL INFORMATION**

1. **Last date and time for depositing the Online Bids: 11 Mar 18, at 1400 Hrs.**
2. **Manner of depositing the Bids: "Online bids"(Under two bid system)**are invited from CPPP(Central Public Procurement Portal) registered vendors for installation & commissioning of CCTV surveillance system at Coast Guard Air Store Depot (Goa) as per schedule of requirement listed in Part-II of this RFP/Tender enquiry. **Manual bid shall not be accepted. Tender document** can be viewed and downloaded from **CPPP site <https://eprocure.gov.in/eprocure/app>** as per the schedule given in **CRITICAL DATE SHEET**. Online Bids/documents should be scanned and uploaded before due date and time. No responsibility will be taken for technical delay or not uploading of bids of Bid documents.
3. **Time and date for opening the bids:As per critical date sheet.**(If due to any exigency, the due date is declared as a holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by Buyer).
4. **Location of the tender box:** NA
5. **Place of opening of the Bids:** Bids will be opened online at CPP Portal.
6. **Two-Bid system.**
  - (a) The case is being processed on two-bid system and, the technical bids shall be opened as mentioned in this tender document. A board of officers will carry out the evaluation of technical Bid based on requisite documents received by the tenderers. The details of firms found compliant after TEC evaluation.
  - (b) The Commercial Bids of only those Bidders whose technical bids meet all the stipulated (Technical) requirements shall be opened. Commercial bid (BOQ) to be uploaded after filling of BOQ (BOQ.xls) available with tender document.
7. **Procedure For Submitting the Tenders/Bids.** Bid(BOQ.xls file) should be uploaded by Bidders online (<https://eprocure.gov.in/eprocure/app>). BOQ.xls file to be filled up carefully and scanned copy of EMD and other required documents to be uploaded.
8. **Forwarding of Bids:** Bid should be uploaded by Bidders online through Govt E-Procurement Portal (<https://eprocure.gov.in/eprocure/app>) on or before due date and time.
9. **Clarifications regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarifications sought not later than 10(Ten) days prior to the date of opening of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective

bidders who have received the bidding documents. A pre bid meeting for clarification will be conducted on 01 Mar 18.

10. **Modification and Withdrawal of Bids:** The Bidder may modify (resubmit) his bid on line after submission, as per the provisions available on the portal. No bid shall be modified after the deadline for submission of bids.

(a) If bidder desires to withdraw before bid submission closing date/time, he may do so **online** in the portal.

(b) No bid may be withdrawn in the interval between the deadline for submission of bids and expiry of the period of the specified bid validity.

11. **Clarifications regarding contents of the Bids:** During evaluation and comparison of bids, this office is at discretion to ask the bidder for clarification of his bid. The request for clarifications will be given in writing and no change in prices or substances of the bid will be sought, offered or permitted. No post-bid clarification by the bidder will be entertained.

12. **Rejection of Bids:** Canvassing for the bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will also be rejected.

13. **Unwillingness to Quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

14. **Validity of Bids:** The Bids should remain valid till **90 days** from the last date of submission of the Bids.

15. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) in favour of The PCDA Navy Mumbai for amount of ` **9,000/- (Rupees Nine Thousand only)** along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business as per Form DPM-16 (Available in MoD website and can be provided on request). EMD is to remain valid for a period of **135 days** (i.e. forty-five days beyond the final bid validity period). EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security (EMD) of the successful bidder would be returned, without any interest whatsoever, after the receipt of **Performance Bank Guarantee (PBG)** from them as called for in the contract. **EMD is not required to be submitted by those Bidders who are registered with the Central Purchase Organization (e.g. DGS&D), National Small Industries Corporation (NSIC) or any Department of MoD or MoD itself.** The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity

**PART-II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED**

1. **Schedule of Requirements** – Schedule of requirement – List of items/Services required are enumerated below as **Appendix 'D'**:-

<b>S.No</b>	<b>Product Description</b>	<b>Qty</b>
(a)	1 point <b>3.0 MP IR Bullet</b> 1 by 3 inch Progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream IP66 DC12V and PoE DWDR 3D DNR BLC IR range up to <b>20m</b> Bracket included	08
(b)	1 point <b>3.0 MP IR Dome</b> 1 by 3 inch Progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream and PoE DWDR 3D DNR BLC IR range up to <b>20m</b> Bracket included	04
(c)	<p>HD-NVR <b>Features</b></p> <ul style="list-style-type: none"> <li>• H.264 / MPEG-4 dual codec decoding</li> <li>• <b>32 channels 1080P</b> real-time live view and recording</li> <li>• All channels support simultaneous playback</li> <li>• Intelligent event triggering recording and alarm linkage</li> </ul> <p><b>NVR Alarm Output configuration</b></p> <p><b>The door sensor to trigger the alarm output</b></p> <ul style="list-style-type: none"> <li>• Remote network camera set up and image adjustment</li> <li>• Automatic IP search for network cameras</li> </ul> <p>Input/output Band with 320Mbps</p> <ul style="list-style-type: none"> <li>• Support 2 SATA HDDs up to 16TB, 2 USB2.0</li> <li>• Support ONVIF Profile S</li> <li>• Camera and HUSS-E2X/E4X/E8X encoder</li> <li>• Compatible with HUS, HDCS and Longview Touch (<b>mobile phone surveillance software</b>)</li> </ul>	01
(d)	Hard Disk – 4TB for NVR Storage	02
(e)	8 Port +PoE 100/1000 Switch for Connectivity of reputed brand e.g. D link, DAX	01
(f)	24 Port +PoE 100/1000 Switch for Connectivity of reputed brand.e.g D link,	01
(g)	CAT 6 Cable & PVC conduit pipe laying charges	600
(h)	Conceal box for LAN Switch Termination 6U Rack	02
(j)	40"LED Profession Display Panel 24X7	02
(k)	HMI Cable 30 Mtrs	01
(l)	22 " LED Monitor HDMI Output	01
(m)	HDMI Splitter 1 X 4	01

(n)	Rj-45 Nt jack , Camera power supply & All accessories	12
(p)	1KV Inverter 12 V 150 AH Battery	01
(q)	Installation Charges & Software	12+1

2. **Pre-Bid meeting:** A pre-bid meeting will be held to answer any queries or clarify doubts on RFP and submission of proposals. The authorized representatives are requested to attend. Particulars of personnel (only Indian nationals) attending the pre bid meeting is to be communicated for necessary arrangements at least two days in advance. A pre bid meeting will be scheduled on **01 Mar 18 at 1400 hrs** at Conference Room, Coast Guard Air Store Depot (Goa), INS Hansa, Dabolim Airport, Vasco-da-Gama, Goa-403802.

3. **Technical details:-**

(a) The firm should be in existence for over 2 years in the maintenance business in IT field, specifically in maintaining and installation of CCTV surveillance system, PCs and accessories.

(b) A service business turnover of minimum `05 Lakh (Five Lakh) per annum during the last 03 years (From financial year 2015 to 2018). Documentary proof of eligibility criteria viz. scanned copies of registration certificates of **proof of annual turnover**, copies of work orders/ contracts or any other documentary evidence.

(c) Tendering firm must be registered with GST/ taxes as applicable.

(d) The bidder should have a complete setup (i.e. office, repair workshops etc) in Goa. Bid evaluation committee may visit firm's premises.

(e) Bidder with tie-up/service authentication from any major security / surveillance system vendor can directly participate in the bidding process.

(f) All the firms participating in the Tender must submit a list of their owners/partners etc. along with their contact telephone numbers. Authorised service providers to produce valid certificate/documents as proof. Owners have to submit copy of PAN card, Proof of address.

(g) A Certificate (as per **Appendix 'A'**) of Undertaking to the effect that the firm is neither blacklisted by any Government Department nor any criminal case is registered against the firm is to be enclosed.

(j) Duly completed bid Technical compliance chart (as per **Appendix 'B'**).

4. **Inspection:** The inspection of items will be carried out by The Unit IT Officer, CGASD (Goa) in the premises of the consignee.

5. **Delivery Period:** Delivery period for **supply of items with installation & training** would be **120 Days** from the date of signing contract. Please note that Contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer, with applicability of LD clause.

6. **Two-Bid System:** Only the Technical Bid (Format given at **Appendix 'F'**) would be opened on the time and date mentioned above. Date of opening of the Commercial Bid will be intimated after acceptance of the Technical Bids. Commercial Bids of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical evaluation is done by the Buyer. Technical bids will be evaluated by the TEC appointed by CFA taking into account parameters stated in **Appendix 'F'**.

7. **INCOTERMS for Delivery and Transportation.** Items are to be delivered to the consignee on door delivery basis on or before the date given in the supply orders.

8. **Consignee details:** The Officer-in-Charge  
Coast Guard Air Store Depot (Goa)  
INS Hansa, Dabolim Airport  
Goa-403801

### **PART III – STANDARD CONDITIONS OF RFP**

The bidder is required to give confirmation of their acceptance of the standard conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful bidder (i.e. services provider in the Contract) as selected by the customer. Failure to do so may result in rejection of the Bid submitted by the bidder.

1. **Law:** The contract shall be considered and made in accordance with the laws of the Republic of India.

2. **Effective date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The performance of the services shall commence from the effective date of the contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. The standard clauses of arbitration is as per forms DPM-7, DPM-8 and DPM-P (available in MOD website and can be provided on request).

4. **Penalty for use undue influence:** The contractor undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage inducement to any person in service of the buyer or otherwise procuring the supply orders forbearing to do or for having done or forborne to do any act in relation to the present contract order for any other contract order with the government of India. Any breach of the aforesaid undertaking by the bidder or any one employed by him for acting on his behalf (whether with or without knowledge of the contractor) of the commission of any offers by the contractor or any one employed by him or acting on his behalf, as define in

Chapter IX of the Indian penal code, 1860 of the prevention of corruption Act 1986 or any other act enacted for the prevention of corruption shall entitle the customer to cancel the contract order and all any other contract orders with the contractor and recover from the contractor the amount of any loss arising from such cancellation. Decision of the customer or his nominee to the effect that a breach of the undertaking has been committed shall be final and binding on the contractor. Giving or offering of any gift bribe or inducement or any attempt at any such act on behalf of the contractor toward any officer / employee of the contract or to any other person in a position to influence any officer / employee of the customer for showing any favour in relation to this or any other contract order shall render the contractor to such liability / penalty as the customer may deem proper, including but not limited to termination of the contract order, imposition of penal damages forfeiture of the Bank Guarantee and refund of the amounts paid by the customer.

5. **Agents / Agency Commission:** The contractor confirms and declares to the customer that the contractor is the original provider of the services referred in this contract order and has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract order to the bidder, nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of such intercession, facilitation or recommendation. The bidder agrees that if it is established at any time to the satisfaction of the customer that the present declaration is in any way incorrect or if at a later stage it is discovered by the customer that the bidder has engaged any such individual / firm, and paid or intended to pay any amount gift reward fees, commission or consideration to such person, party firm or institution, whether before or after the signing of this contract order, the bidder will be liable to refund that amount to the customer. The bidder will also be debarred from entering into any contract order with the Government of India for a minimum period of five years. The customer will also have a right to consider cancellation of the contract order either wholly or in part, without any entitlement to compensation to the bidder who shall in such an event be liable to refund all payments made by the customer in terms of the contract order along with interest at the rate of 2% per annum above LIBOR rate. The customer will also have the right to recover any such amount from any contract order concluded earlier with the Government of India.

6. **Access to books of accounts:** In case it is found to the satisfaction of the customer the bidder has engaged an agent or paid commissioned or influenced any person to obtain the contract as described in clauses relating to agents / agencies commission and penalty for use of undue influence, the bidder, on specific request of the customer, shall provide necessary information / inspection of the relevant financial documents / information.

7. **Non-disclosure of contract documents:** Except with the written consent of the customer / bidder, other party shall not disclose the contract or any provision, specification, plan design, pattern, sample or information thereof to any third party.

8. **Liquidated Damages:** In the event of the bidder failure to submit the Bonds, Guarantees and documents, services, training to the personnel employed etc as specified in this contract, the customer may at his discretion, withhold any payment until the completion of the



contract. The customer may also deduct from the bidder as agreed, liquidated damages to the sum of 0.5% of the contract price of the services mentioned above for every week of delay or part of a week, subject to the maximum values of the liquidated damages being not higher than 10% of the value of delayed services.

9. **Termination of Contract:** The customer shall have the right to terminate this Contract in part or in full in any of the following cases:-

(a) The services provided by the contractor are found below the acceptable standard amplified in the SOR of this RFP for the causes not attributable to force majeure.

(b) The contracting firm is declared bankrupt or becomes insolvent

(c) The undertaking of the tasks is delayed by more than 01 week due to causes of Force Majeure provided the same is a clause in the contract

(d) The customer has noticed that the bidder has utilized the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual / company etc.

(e) As per decision of the Arbitration Tribunal.

10. **Notices:** Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX or registered pre paid mail / airmail, addressed to the last known address of the party to whom it is sent.

11. **Transfer and Sub-letting:** The seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

12. **Amendments:** No provision of present Contract shall be modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

13. **Taxes and Duties:**

(i) **General**

(a) If Bidder desires to ask for excise duty or Sales Tax / VAT/GST extra, the same must be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

(b) If reimbursement of any Duty/Tax is intended as extra over the quoted prices, the Bidder must specifically say so. **In the absence of any such stipulation it will be presumed that the prices include all such charges and no claim for the same will be entertained.**

(c) If a Bidder chooses to quote a price inclusive of any duty/tax and does not confirm inclusive of such duty/tax so included is firm and final, he should clearly

indicate the rate of such duty/tax and quantum of such duty/tax included in the price. Failure to do so may result in ignoring of such offers summarily.

(d) If a Bidder is exempted from payment of any duty/tax up to any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently not applicable but the same will be charged if it becomes leviable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that such duty/tax will not be charged by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

(e) Any change in any duty/tax upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller/Service provider. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller/Service provider

(ii) **Goods and services Tax (GST):**

(a) GST will be paid to the seller at the rate applicable based on description, HSN/SAC code and relevant schedule of CGST Act.

(b) In pursuance with section 171(1) of CGST act, an undertaking is to be effected by the seller declaring that "An reduction in rate of tax on any supply of goods or services or the benefit of input tax credit (ITC) shall be passed on the recipient by way of commensurate reduction in prices " Further , in case it is detected by the government that any ITC has accrued to the seller as a result of migrating to GST, after receiving the consideration/reimbursement for the supplies, the seller is mandated to run the same accordingly to the paying authority, giving details and particular to the transactions.

(c) Unless otherwise specifically agreed to in terms of the contract, the buyer shall not be liable for any claim of account of fresh imposition and/or increase of GST on raw materials and/or components used directly in the manufacture of the contracted stores taking place during the pendency of the contract.

14. **Pre-Integrity Pact Clause:** NA

15. The specifications governing the item to be supplied are provided with the tender enquiry as an enclosure. A quote received against a tender enquiry shall be deemed to commit the supplier to those specifications, unless explicitly stated otherwise in the quote.

16. Where an aspect is not covered in the specification, the Supplier shall be required to conform to the highest quality standards that he had provided in the past to the Purchaser or to any other buyer.

17. The specifications contained in the tender enquiry may be modified if requisite specifications are not available, by mutual consent, before the contract is accepted.

**Price:**

18. When quoting against a tender enquiry, all components of the price such as the basic price and different types of taxes and charges shall be listed separately. Where 'rates' are applicable, they shall be explained clearly.

19. Prices quoted in the tender shall be fixed. In exceptional circumstances, where a price variation clause becomes unavoidable, the modalities of price variation must be explicitly stated.

20. The Purchaser shall not be liable for any payment that has not been included in the tender.

21. The supplier should quote to the Purchaser the lowest price at which he is supplying the item of similar quality to other buyers.

## **PART IV – SPECIAL CONDITIONS OF RFP**

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (ie Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of the Bid submitted by the Bidder.

1. **Performance Guarantee:** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd.) for a sum equal to 10% of the contract value within 15 days of signing of the contract. Performance Bank Guarantee will be valid up to 60 days beyond the expiry of contract date. The specimen of PBG is given in Form DPM-15(Available in MoD website and can be provided on request).
2. **Repeat Order Clause/ Extension of contract Clause:** This unit/office can extend the contract for a further period of one year depending upon the satisfactory performance of the firm during the contract period, the cost, terms & conditions remaining the same. You are required to confirm acceptance of this clause. It will be entirely the discretion of this unit/office to extend the contract or not.
3. **Tolerance Clause:** To take care of any change in the requirement during the period starting from issue of RFP till placement of the contract, Buyer reserves the right to 10% plus/minus increase or decrease the quantity of the required goods upto that limit without any change in the terms & conditions and prices quoted by the Seller. While awarding the contract, the quantity ordered can be increased or decreased by the Buyer within this tolerance limit.
4. **Payment terms:** It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be made through ECS/NEFT mechanism instead of payment through cheques, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by Bidders for receiving payments through ECS is at Form DPM-11 (Available in MoD website and can be given on request). The payment will be made as per the following terms, on production of the requisite documents:
5. **Advance Payments:** NA.
6. **Paying Authority:** JCDA(Navy), Goa – 403802
  - (a) The payment of bills will be made on submission of the following documents by the Seller to the Paying Authority along with the bill:-
    - (i) Ink-signed copy of contingent bill / Seller's bill.
    - (ii) Ink-signed copy of Commercial invoice / Seller's bill.
    - (iii) Copy of Contract with U.O. number and date of IFA's concurrence, where required under delegation of powers (To be provided by the Buyer)
    - (iv) Work Completion Certificate

- (v) Claim for service tax to be supported with requisite documents / proof of payment such as Service Tax challan, etc as applicable.
- (vi) Exemption certificate for Excise duty / Customs duty, if applicable.
- (vii) Bank guarantee for advance, if any.
- (viii) Performance Bank guarantee / Indemnity bond where applicable.
- (ix) Details for electronic payment viz Account holder's name, Bank name, Branch name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in contract).
- (x) Any other document / certificate that may be provided for in the contract.

7. **Fall clause:** The following fall clause will form part of the contract placed on successful Bidder –

(a) The price charged for the stores supplied under the contract by the Seller shall in no event exceed the lowest prices at which the Seller sells the stores or offer to sell stores of identical description to any persons/Organisation including the purchaser or any department of the Central government or any Department of state government or any statutory undertaking the central or state government as the case may be during the period till performance of all supply Orders placed during the currency of the rate contract is completed.

(b) If at any time, during the said period the Seller reduces the sale price, sells or offer to sell such stores to any person/organisation including the Buyer or any Dept, of central Govt. or any Department of the State Government or any Statutory undertaking of the Central or state Government as the case may be at a price lower than the price chargeable under the contract, the Seller shall forthwith notify such reduction or sale or offer of sale to the Director general of Supplies & Disposals and the price payable under the contract for the stores of such reduction or sale or offer of the sale shall stand correspondingly reduced. The above stipulation will, however, not apply to:--

- (i) Exports by the Seller.
- (ii) Sale of goods as original equipment at price lower than the prices charged for normal replacement.
- (iii) Sale of goods such as drugs which have expiry dates.
- (iv) Sale of goods at lower price on or after the date of completion of sale/placement of the order of goods by the authority concerned under the existing or previous Rate Contracts as also under any previous contracts entered into with the Central or State Govt. Depts, including their undertakings excluding joint sector companies and/or private parties and bodies.

8. **Force Majeure clause:**

(a) Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of

State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

(b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

(c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

(d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

(e) If the impossibility of complete or partial performance of an obligation lasts for more than 6 (six) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

9. **Specification:** The seller/service provider Guarantees to meet the specifications as contained in the part II of the RFP.

10. **Quality:** The quality of the stores delivered according to the presentContract shall correspond to the technical conditions and standards valid forthe deliveries of the same stores for in Seller's country or specificationsenumerated as per RFP.

11. **Quality Assurance:** The items being used for the partitions should be of the latest manufacture, conforming to the current production standard and having 100% defined life at the time of delivery.

12. **Inspection Authority:** The Inspection will be carried out by the Consignee. The mode of Inspection will be Departmental Inspection / User Inspection.

13. **Warranty:** The following Warranty will form part of the contract placed on successful Bidder

(i) Except as otherwise provided in the invitation tender, the Seller hereby declares that the goods, stores articles sold/supplied to the Buyer under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in contract. The Seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 12 months from the date of completion of all the jobs (Except the hand hold period) notwithstanding the fact that the Buyer may have inspected and/or approved the said goods/stores/articles, if during the aforesaid period of 12 months (Except the hand hold period) the said

goods/stores/articles be discovered not to conform to the description and quality aforesaid not giving satisfactory performance or have deteriorated, and the decision of the Buyer in that behalf shall be final and binding on the Seller and the Buyer shall be entitled to call upon the Seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the Buyer within a reasonable period, or such specified period as may be allowed by the Buyer in his discretion on application made thereof by the Seller, and in such an event, the above period shall apply to the goods/stores/articles rectified from the date of rectification mentioned in warranty thereof, otherwise the Seller shall pay to the Buyer such compensation as may arise by reason of the breach of the warranty therein contained.

## **PART V – EVALUATION CRITERIA & PRICE BID ISSUES**

1. **Evaluation Criteria** –The broad guidelines for evaluation of Bids will be as follows:-
  - (a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP.
  - (b) Bids forwarded by the Bidders will be evaluated by the tender opening committee with reference to the terms and conditions mentioned in the RFP.
  - (c) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per Bid Format given at **Appendix 'E'** and to be uploaded in BOQ.xls file. For Computation of L1 the cost of items at serial 1.01 to 1.15 of the BOQ would be considered. Total cost for items will be deciding factor for L1 bidder. The L1 bidder will be computed on the overall cost basis.
  - (d) The Bidders are required to spell out the rates of Tax, etc in unambiguous terms; otherwise, their offers will be loaded with the maximum rates of taxes for the purpose of comparison of prices. If reimbursement of Service Tax is intended as extra, over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duties will be entreated after the opening of tenders
  - (e) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
2. **Price Bid Format (to be used for L-1 determination)**:The bidders are required to **UPLOAD** following:
  - (a) The Commercial bid format is provided as **BoQ.xls** along with this tender document at **<https://eprocure.gov.in>**. Bidders are advised **to download this BoQ.xls** as it is and quote their offer in the permitted column. **Bidders are also to fill the duties & Taxes columns as applicable**
  - (b) The Price Bid Format as per **Appendix-'E'** as required. Determination of **L-1** will be done based on total of basic prices(**not including** levies, taxes and duties levied by Central/State/Local governments such as excise duty, GST, Service tax, Octroi/entry tax, etc on final product) of all items/requirements as mentioned above.



(Refers to Para 3(G) of Part II of the RFP)

**CERTIFICATE ON BLACKLIST/ CRIMINAL CASE**

*(This certificate is to be rendered on company's letterhead)*

1. Following certified that:-
  - (a) Our firm is never blacklisted by any Government Department.
  - (b) Any criminal case is registered against our firm.
2. This firm is liable for any false declaration which is found wrong during course of action.

Date: -

(Signed)

Place: -

Designation  
Name and address of firm

**Company Seal**

**Place:** \_\_\_\_\_

**(Authorised Signatory)**

**Date:**

**Covering letter format for Technical Bid.**

Company letter head

[Date]

The Officer-in-Charge  
Coast Guard Air Store Depot (Goa)  
Dabolim Airport  
Vasco-da-Gama  
Goa-403801

Dear Sir,

**SUB: RFP NO. CGASD/RFP/LP/02/17-18/CCTV DT 26FEB 18 FOR INSTALLATION& COMMISSIONING OF CCTV SYSTEM AT CGASD (GOA)**

1. Refer to your RFP No. **CGASD/RFP/LP/02/17-18/CCTV DT 26 FEB 18.**
2. Having examined the bid document, the receipt of which is hereby duly acknowledged, we, the undersigned, offer for "**INSTALLATION & COMMISSIONING OF CCTV SYSTEM AT CGASD (GOA)**" as required and outlined in the RFP. To meet such requirements and provide such services as required are set out in the bid document.
3. We attach hereto the bid technical response as required by the bid document as per format in Appendix- 'B', which constitutes our proposal. We undertake, if our proposal is accepted, to provide all the requirements of the solution put forward in Part II of the RFP or such features as may subsequently be mutually agreed between us and CGASD (Goa) or its appointed representatives. We agree for unconditional acceptance of all the terms and conditions set out in the bid document and also agree to abide by this bid response and it shall be valid proposal till such period with full force and virtue. Until within this period a formal contract is prepared and executed, this bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and Indian Coast Guard.
4. We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules and other documents and instruments delivered or to be delivered to Coast Guard Air Store Depot (Goa) is true, accurate and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead Coast Guard Air Store Depot (Goa) as to any material fact.

5. We agree that you are not bound to accept the lowest or any bid response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.

6. The soft-copies of the proposal submitted by us and the related addendums and other documents including the changes made to the original tender documents issued by Coast Guard Air Store Depot (Goa), conform to and are identical with the hard-copies of aforesaid proposal submitted by us, in all respects.

7. It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of 2018

(Signature) (In the capacity of)

Duly authorized to sign the Bid Response for and on behalf of: (Name and Address of Company) Seal/Stamp

#### CERTIFICATE AS TO AUTHORISED SIGNATORIES

I, certify that I am ..... of the ..... and that ..... who signed the above Bid is authorized to bind the company, pursuant to the resolution passed in the meeting of Board of Directors of the company (date).

Date

(Seal here)

#### **Encl:**

- (a) Earned Money Deposit (EMD), if applicable.
- (b) Technical Bid as per Appendix-'B' of RFP
- (c) Copy of RFP duly ink-signed with company seal in each page
- (d) Registration Certificate
- (e) GSTIN & PAN

**Appendix-B''**

(Refers to para 6 of RFP part-I)

**TECHNICAL EVALUATION COMPLIANCE MATRIX**

<b>SL</b>	<b>PARA PF RFP</b>	<b>CRITERIA</b>	<b>COMPLIANCE (YES/NO)</b>	<b>REASONS FOR NON- COMPLIANCE</b>	<b>SUPPORTING DOCUMENTS</b>
1.	RFP Covering letter, Para1 to 9	Covering letter for RFP of Coast Guard Air Store Depot (Goa)			
2.	<b>PART-I: GENERAL INFORMATION</b>				
(a)	6 TO 11	Two Bid system - forwarding of bids			
(b)	12	Rejection of bids			
(c)	14	Validity of Bids: 120 days			
(d)	15	EMD deposit			
3.	<b>PART II</b>	<b>Essential details of items/services required</b>			
(a)	1	Details of requirement			
(b)	2	Pre bid conference			
(c)	3	Technical Specification			
(d)	5	Delivery Period			
(e)	6	Two Bid System			
4.	<b>PART III</b>	<b>Standard condition of Request for proposal (RFP)</b>			
(a)	1	Law			
(b)	2	Effective date of the contract			
(c)	3	Arbitration			
(d)	4	Penalty for use of undue influence			
(e)	5	Agent/agency commission			
(f)	6	Access to books of accounts			
(g)	7	Non-disclosure of contract documents			
(h)	8-9	Liquidated damages and termination of contract			
(j)	10	Notices			

(k)	11	Transfer and sub letting			
(l)	12	Amendments			
(m)	13	Taxes and duties			
5.	<b>PART IV</b>	<b>Special conditions</b>			
(a)	1-3	Performance bank guarantee, Extension of contract clause/repeat order clause/Tolerance clause			
(b)	4	Payment terms			
(c)	5	Advance payments			
(d)	6	Paying authority			
(e)	7	Fall clause			
(f)	8	Force majeure			
(g)	9	Specification			
(h)	10	Quality			
(j)	11	Quality Insurance			
(k)	12	Inspection Authority			
(l)	13	Warranty			
6.	<b>PART-V</b>	<b>Evaluation criteria</b>			
(a)	1	Evaluation criteria			
(b)	2	Price bid format			

Note: In case necessary documentary are not enclosed the firm would be rejected during Technical Evaluation.

Signature with date & stamp of firm

**SCHEDULE OF REQUIREMENT & TECHNICAL SPECIFICATION COMPLIANCE**

<b>SL.</b>	<b>QR Requirement</b>	<b>QR Specification</b>	<b>Compliance (Yes/No). Deviations, if any.</b>
01.	Schedule of Requirements	(Para-1, Part-II of RFP)	
02.	Technical Specification	(Para-2, Part-II of RFP)	

**Covering letter format for Commercial Bid.**

Company letter head

[Date]

The Officer-in-Charge  
Coast Guard Air Store Depot (Goa)  
Dabolim Airport  
Vasco-da-Gama  
Goa-403801

Dear Sir,

**SUB: RFP NO. CGASD/RFP/LP/02/17-18/CCTV DT 26 FEB 18 FOR  
INSTALLATION & COMMISSIONING OF CCTV SYSTEM AT CGASD (GOA)**

1. Refer to your RFP No. **CGASD/RFP/LP/02/17-18/CCTV DT 26 FEB 18.**
2. Having examined the bid document, the receipt of which is hereby duly acknowledged, we, the undersigned, offer for "**INSTALLATION & COMMISSIONING OF CCTV SYSTEM AT CGASD (GOA)**" as required and outlined in the RFP. To meet such requirements and provide such services as required are set out in the bid document.
3. We attach hereto the bid of commercial response as required by the bid document, which constitutes our proposal. We undertake, if our proposal is accepted, to provide all the requirements put forward in Part II of the RFP or such features as may subsequently be mutually agreed between us and Coast Guard Air Store Depot (Goa) or its appointed representatives. Until a formal contract is prepared and executed, this bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and CGASD (Goa).
4. We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules and other documents and instruments delivered or to be delivered to CGASD (Goa) is true, accurate and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead CGASD (Goa) as to any material fact.
5. We agree that you are not bound to accept the lowest or any bid response you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/ service specified in the bid response without assigning any reason whatsoever.
6. It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of 2018

(Signature) (In the capacity of)

Duly authorized to sign the Bid Response for and on behalf of: (Name and Address of Company) Seal/Stamp

CERTIFICATE AS TO AUTHORISED SIGNATORIES

I, certify that I am ..... of the ..... and that ..... who signed the above Bid is authorized to bind the company, pursuant to the resolution passed in the meeting of Board of Directors of the company (date).

Date

(Seal here)

**Encl:** Commercial Bid as per RFP



<b>SI No</b>	<b>Item Description</b>	<b>Technical Specification</b>
(a)	IR Bullet Camera Fixed	1 point 3.0 MP IR Bullet 1 by 3 inch progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream IP66 DC12V and PoE DWDR 3D DNR BLC IR range up to 20 m Bracket
(b)	IR Dome camera	1 point 3.0 MP IR Bullet 1 by 3 inch progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream and PoE DWDR 3D DNR BLC IR range up to 20 m Bracket
(c)	NVR	<p>HD-NVR <b>Features</b></p> <ul style="list-style-type: none"> <li>• H.264 / MPEG-4 dual codec decoding</li> <li>• <b>32 channels 1080P</b> real-time live view and recording</li> <li>• All channels support simultaneous playback</li> <li>• Intelligent event triggering recording and alarm linkage</li> </ul> <p><b>NVR Alarm Output configuration</b>  <b>The door sensor to trigger the alarm output</b></p> <ul style="list-style-type: none"> <li>• Remote network camera set up and image adjustment</li> <li>• Automatic IP search for network cameras</li> </ul> <p>Input/output Band with 320Mbps</p> <ul style="list-style-type: none"> <li>• Support 2 SATA HDDs up to 16TB, 2 USB2.0</li> <li>• Support ONVIF Profile S Camera and HUSS-E2X/E4X/E8X encoder</li> <li>• Compatible with HUS, HDCS and Longview Touch (<b>mobile phone surveillance software</b>)</li> </ul>
(d)	Internal HDD for 30 days recording	4TB for NVR storage
(e)	Network switch-8 ports	PoE 100/1000 switch for connectivity of reputed brand e.g. D link, DAX
(f)	Network switch-24 port	PoE 100/1000 switch for connectivity of reputed brand e.g. D link
(g)	cable & Conduit	CAT 6 Dia 3cm, Dia 4cm (material-electrical insulated)
(h)	Conceal box	For LAN switch termination 6U rack
(j)	Monitor display	40" LED profession display panel 24x7
(k)	HMI cable	
(l)	Monitor display	22" LED HDMI output
(m)	HDMI splitter	1x4
(n)	Nt JACK	RJ-45
(p)	Inverter	1KV, 12V, 150AH

**FORMAT FOR FINANCIAL BID**

<b>Sr. No.</b>	<b>Procurement, installation, testing and commissioning work of</b>	<b>Rate (Exclusive Tax)</b>	<b>GST</b>	<b>Taxes (any other)</b>	<b>Quantity</b>	<b>Total Cost</b>
(a)	1 point 3.0 MP IR Bullet 1 by 3 inch Progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream IP66 DC12V and PoE DWDR 3D DNR BLC IR range up to 20m Bracket included					
(b)	1 point 3.0 MP IR Dome 1 by 3 inch Progressive CMOS ICR 4mm lens H point 264 by MJPEG dual stream and PoE DWDR 3D DNR BLC IR range up to 20m Bracket included					
(c)	<p>HD-NVR <b>Features</b></p> <ul style="list-style-type: none"> <li>• H.264 / MPEG-4 dual codec decoding</li> </ul> <p><b>32 channels</b></p> <p><b>1080P</b> real-time live view and recording</p> <ul style="list-style-type: none"> <li>• All channels support simultaneous playback</li> <li>• Intelligent event triggering recording and alarm linkage</li> </ul> <p><b>NVR Alarm Output configuration</b></p> <p><b>The door sensor to trigger the alarm output</b></p> <ul style="list-style-type: none"> <li>• Remote network camera set up and image adjustment</li> <li>• Automatic IP search for network cameras</li> </ul> <p>Input/output Band with 320Mbps</p> <ul style="list-style-type: none"> <li>• Support 2 SATA HDDs up to 16TB, 2 USB2.0</li> <li>• Support ONVIF Profile S</li> </ul>					

	Camera and HUSS-E2X/E4X/E8X encoder • Compatible with HUS, HDCS and Longview Touch <b>(mobile phone surveillance software)</b>					
(d)	Hard Disk – 4TB for NVR Storage					
(e)	8 Port +PoE 100/1000 Switch for Connectivity of reputed brand e.g. D link, DAX					
(f)	24 Port +PoE 100/1000 Switch for Connectivity of reputed brand e.g D link,					
(g)	CAT 6 Cable & PVC conduit pipe laying charges	Per metre				
(h)	Conceal box for LAN Switch Termination 6U Rack	Per metre				
(j)	40"LED Profession Display Panel 24X7	Per metre				
(k)	HMI Cable 30 Mtrs					
(l)	22 " LED Monitor HDMI Output					
(m)	HDMI Splitter 1 X 4					
(n)	Rj-45 Nt jack , Camera power supply & All accessories					
(p)	1KV Inverter 12 V 150 AH Battery					
(q)	Installation Charges & Software					

**Note:**

1. Above cost shall include procurement, installation, testing and commissioning of CCTV cameras and surveillance system.
2. Payment will be calculated on the basis of actual work done in terms of CAT 6 cables, Casing Patti wiring, and power cables.

**FORMAT FOR TECHNICAL BID**

<b>Sr No.</b>	<b>Particulars</b>	<b>Details</b>
(a)	Name of " The Vendor"	
(b)	Full address of the vendor	
(c)	Telephone No.	
(d)	Fax No.	
(e)	Complaint person name and contact no.	
(f)	Bank details with MICR & IFSC code (submit mandate form for ECS payment)	
(g)	PAN	
(h)	Income tax returns & CA certificate for last 03 years	
(k)	Maharashtra VAT TIN & CST TIN No.	
(l)	Service Tax No.	
(m)	No. of engineers (attach list of names along with experience)	
(n)	Capacity of installation of CCTV cameras in a day (average)	
(p)	Authorised dealership (proof from the manufacturer)	
(q)	Standard list of equipment	
(r)	Work experience in CCTV and surveillance system	
(s)	Information about Company's infrastructure and after sales authorized service centre in Maharashtra	
(t)	List of all partnerships with manufactures and system and system providers	
(u)	Implementation plan of locations for the cameras after survey	
(v)	Onsite warranty as per T&C of the tender	
(w)	Black listed by any PSU banks/Govt. organisation	

- Note:**
1. Attested photo copies of above for proof should be attached
  2. Original copies should be provided at the time of opening tender.