# PROCEDURE FOR REGISTRATION/ RENEWAL OF REGISTRATION OF REFITTING YARDS/FIRMS

- 1. Ships' refitting yards/firms with minimum three years of experience in the field of ship repair/refits may be considered for Capacity and Capability Assessment and Registration. The Assessment of refitting yards/firms will be necessary for registration for undertaking refits of ICG ships. Any Coast Guard Regional/Dist Headquarters, whenever approached by a firm/yard, shall provide necessary guidance/ assistance to the firm along with the relevant application forms and related information for the registration.
- 2. The constitution of Board of Officers for capacity and capability assessment of yards/firms will be as follows:-

(a) DIG/Commandant (Tech) - President (b) One Officer from CGRPT/ BMU - Member

(c) One Technical Officer from RHQ - Member Secretary

(d) EO/LO of OPV - Member

**Note:-** (i) In addition, any other member may be co-opted if considered appropriate and necessary.

- (ii) No constituent of the Board shall be below the rank of Commandant(JG).
- (iii) Commandant (Tech), when nominated in the capacity of President of the Board, shall have minimum four years seniority in the rank.
- (iv) The President of the Board is to be an officer other than CSO(Tech).
- 3. Following are the steps for undertaking Assessment for Initial Registration:-

## Step No. 1

- (a) The detailed procedure for registration of firms is given in Joint Services Guide (JSG) on Assessment and Registration of Firms for Defence (JSG: 015: 03: 2007). Article 3.2 of DPM 09 is also relevant in this regard.
- (b) Study notes on assessment of firms given in the JSG.

#### Step No. 2

- (a) Firm may obtain Assessment Application Registration Form as per Appendix 'A' from nearest Coast Guard Regional/Dist Headquarters. Alternatively, prepare a typed copy of format or down load from ICG website (www.indian coast guard.nic.in).
- (b) Firms are required to fill up the form and submit to the concerned Coast Guard Regional Headquarters for consideration.

## Step No. 3

- (a) After receipt of application form for registration, a Board of Officers as per Para 2 above will visit the firm to assess the details given in firm's assessment application form.
- (b) The Board of Officers will prepare Firm's Assessment Report as per Appendix 'B' and forward the same to concerned convening authority. All essential elements of the procedure to verify the technical infrastructure, available resources, financial strength, etc are to be completed within 90 days after the receipt of application.
- (c) The RHQs are to forward the duly analysed Assessment Report along with recommendations to Directorate of Fleet Maintenance at CGHQ within 15 days of submission of Assessment Report at RHQ.

## Step No. 4

- (a) On receipt of Assessment Report at CGHQ, the Directorate of Fleet Maintenance will process the case for approval of the competent authority. The acceptance or otherwise will be intimated to the firm through concerned Regional Headquarters.
- (b) In case of acceptance for registration, the registration certificate will be issued as per Appendix 'C'.
- (c) All ICG Regional Headquarters will be intimated by the Directorate of Fleet Maintenance about registration of the firm for eligibility of floating tenders to the firm.

#### Validity Period of Registration .

4. The initial registration will be valid for three years, unless and otherwise the firm has been de-registered by CGHQ.

### **Procedure for Renewal of Registration**.

- 5. For renewal, as far as possible, the concerned RHQ will advise the firm to apply for renewal within six months before its expiry as per the format placed as Appendix 'D'. It is also mandatory for the registered firm to apply for renewal of registration at least three months before expiry of the initially issued registration certificate. Registration of firms who do not apply for renewal in time will lapse, and no request/representation will be entertained thereafter. Further, no show cause notice is required to be issued to the firm in such cases. As and when, the firm applies later; a fresh assessment will be done as per procedure for Initial Registration.
- 6. Essentially, aforesaid procedure prescribed for Initial Registration is to be followed for Renewal of Registration also. The following guidelines may be followed regarding the requirement of a visit to the premises of the firm:-

- (a) In case the firm applies for renewal of registration for only that type of refits/class of ships for which it had been initially registered, and the performance of the firm during the period of past three years of initial registration remains satisfactory without any adverse feedback, the registration of firm will be considered for renewal. In such cases, where there are no changes in the infrastructure, no visit to the firm's premises is required. In case there are infrastructure changes, it is up to the initiating/recommending authorities to take a view on whether a visit is necessary.
- (b) In cases other than (a) above, where the firm applies for additional types of refits/class of ships, or the performance of the firm was not satisfactory for any or all the refits offloaded for which the firm was registered during the past three years, the firm will be asked to submit all the documents afresh for considering their registration and a re-verification visit by the Board of Officers will be undertaken.
- (c) Applications for registration for additional types of refits/class of ships will not be entertained earlier than expiry of six months from date of last registration.
- 7. Following are the steps for undertaking Assessment for Renewal of Registration:-
  - **Step No. 1**. Firm is to submit application prior expiry of Initial Registration IAW Para 5 above for renewal and/or for seeking registration for additional types of refits and class of ships IAW Para 6(b) above.
  - **Step No.2**. Scrutiny of firm's application for renewal of registration by concerned RHQ will be followed by visit of Board of Officers to the firm's premises for Assessment, if considered necessary. The Regional Headquarters will forward assessment report along with recommendations to approving authority at CGHQ.
  - <u>Step No.3.</u> On scrutiny of all documents received from Regional Headquarters, and on approval of the competent authority at CGHQ, Renewal Certificate will be issued as per Appendix 'E'.

## Validity of Renewal.

8. Renewal of Registration Certificate will be valid for a period of three years from the date of expiry of Initial Registration. Renewal of Registration, with or without a visit to the premises of the firm, will be done only once. The renewal of Registration Certificate will be issued as per Appendix 'E'. After six years, registration will be done afresh after obtaining complete documents required for Initial Registration and following due procedure.

## **Grace Period**.

9. Where application for renewal has been made before due date in terms of Para 5 above and fresh registration certificate for renewal is delayed in processing, then previous certificate will remain valid for a period of three months from the date of expiry. The extension of validity beyond three months will be at the discretion of the Approving Authority at CGHQ.

#### **Scrutiny of Assessment Report.**

10. To ensure timely materialisation of registration of firms for refit of ICG ships of requisite quality, selection of firms with technical capability, financial soundness, and adequate infrastructure is of paramount importance. It is, therefore, essential that the assessment report by the Board of Officers is prepared with due care and scrutinized thoroughly at the RHQ level, before the recommendations are made to the approving authority.

#### **Assessment of Financial Health.**

11. While carrying out the firm's Assessment, apart from verification of technical capability/capacity, it is also necessary to assess the financial soundness of the firm to invest and incur expenditure for initial development, raw materials and various other inputs required for execution of refit. For this propose, the Audited Balance Sheets and Profit and Loss Statements for previous three financial years are to be obtained from the firm seeking registration.

#### Action on Rejection for Registration.

12. In case it is not possible to register a firm due to deficiencies noticed during assessment, the details of the deficiencies noted will be intimated to the firm as an advice by the recommending authority indicating that the firm may apply for registration afresh within a prescribed time frame. Normally, re-assessment of such firms will be taken up only after six months. However, re-assessment may be taken up earlier at the discretion of the Approving Authority depending on nature of deficiencies noted earlier and merit of the case. If the firm has been rejected for registration by any Central/State Govt/PSU authority dealing with similar jobs and is seeking to get registered with ICG, it will be incumbent on the part of the firm to furnish all information regarding previous assessment results. Failing this, the firm will not be considered for the registration for a period of two years.

#### **Assessment Fee.**

13. The assessment fee, as fixed by the Govt. from time to time, will be paid by yards/firms prior to the actual assessment being taken up. This fee is non-refundable. At present the fees are as under:-

- (a) For Initial Registration, the assessment fee is as follows:-
  - (i) Large Scale Industries Rs 10,000/-(ii) Small Scale Industries - Rs 3,000/-
- (b) The assessment fee will also be recovered if change of location/premises of works of the firm involves fresh visit.
- (c) The assessment fee will not be charged in the following contingencies:-
  - (i) Renewal of registration request received before expiry of registration.
  - (ii) Registration for additional class of ships/type of refits.
  - (iii) Change in status of firm i.e from propriety to partnership or private Limited, etc..

#### **Grading of the Firm.**

14. Based on the assessment, the firm will be graded according to its quality system, technical facilities and infrastructure available with them and their financial status. The grading will be awarded based on a system of allotment of marks by the Assessment Board constituted to verify the firm in their report given at Appendix 'B'. Based on the marks obtained by the firms, the following grading will be awarded to the firms.

SL	Percentage of Marks	Grading	Remarks
(a)	More than 75% marks	I	Fit for registration
(b)	65% to 75% marks	II	Fit for Registration with advice to improve
(c)	Less than 65% marks	III	Not fit for Registration

## Marking System for Grading.

15. The firm's Assessment Report as per Appendix 'B' will be used for the propose of grading.

#### **Issuance of Registration Certificate**.

16. After Capacity and Capability Assessment, and approval of recommendations to register the firm by the Approving Authority, a registration certificate as per specimen given at Appendix 'C' will be issued by CGHQ.

Copies of the Registration will be endorsed to the following:-

- (a) Firm
- (b) All ICG RHQs

## **Contents of Registration Certificate**.

- 17. The content of the Registration Certificate should be prepared as per the following guidelines:-
  - (a) Capacity and capability to undertake refit of ICG ships

(i) Types of ships - SRV (specify)/OPV/FPV/IBs

(ii) Types of refit - SR/NR/MR

(b) Registration number and date

(c) Grading of the Firm -

(d) Certificate is valid up to -

(e) Condition of renewal of

the Registration in due time

## FIRM/YARD ASSESSMENT APPLICATION FORM FOR REGISTRATION

(To be filled and submitted by Firm/Yard)

(b) All enclosures will be serially numbered and linked with relevant Paras.

Note : (a)	Firm will sign	all the pages	s of application	n and enclosur	res along with the
star	np.				

Nar	ne of	the Firm	-
Add	dresse	es	-
(a)	(i) I	Registered Office with Pin code	-
	(ii)	Telephone Number with STD Code	-
	(iii) I	Mobile Number	-
	(iv)	Fax	-
	(v)	E-Mail	-
(b)	(i) I	Factory/Works with Pin Code	-
	(ii) T	Telephone Number with STD Code	-
	(iii) I	Mobile Number	-
	(iv)	Fax	-
	(v)	E-Mail	-
(c)	(i) B	Branch (if any) With Pin Code	-
	(ii) T	Telephone Number with STD Code	-
	(iii) I	Mobile Number	-
	(iv)	Fax	-
	(v)	E-Mail	-
	Add (a)	Addresse (a) (i) (ii) (iii) (iv) (v) (b) (i) (ii) (iv) (v) (c) (i) E (ii) (iv) (iv) (iv)	<ul> <li>(ii) Telephone Number with STD Code</li> <li>(iii) Mobile Number</li> <li>(iv) Fax</li> <li>(v) E-Mail</li> <li>(b) (i) Factory/Works with Pin Code</li> <li>(ii) Telephone Number with STD Code</li> <li>(iii) Mobile Number</li> <li>(iv) Fax</li> <li>(v) E-Mail</li> </ul>

Date and year of Establishment/Incorporation -

3.

4.	Category of Industry	- I	_arge/Medium /Small Scale
5.	Nature of Company		Proprietary/ Partnership
6.	Name and Address of Proprietor/MD/Partner	-	Private Limited/Public Limited
7.	Nature of Business	- (	Shipbuilder /Ship Repairer
8.	Details of Refits/Repairs Undertaken in Past	-	
9.	Details of Registration with other Govt Organization (Attach copies of Registration Letters/Certificates)	is-	
10.	Details for which Assessment and Registration requ	uire	d:-
	(a) Types of Refits	-	
	(b) Class of Ships	-	
11.	Does the firm have the following for undertaking re	fits	as indicated in serial 10
	(a) Berthing facilities	-	Yes/No
	(b) Workshop to handle refit/repair activities of ship	os -	Yes/No
	(c) Docking facilities /MoU with any organization having such facilities.	-	Yes/No
	(d) Quality Control/Testing facilities		- Yes/No
12.	Has the firm got ISO Certification (If yes give details along with copy of certificate)		· Yes/No
13.	Capital Outlay		
14.	(i) Name of Bankers, A/c No and Address with Pin code		
	(ii) Telephone Number with STD Code		-
	(iii) Fax		-
	(iv) e-mail	-	

15.	Details of	f Manpower	<b>Employed</b>	as per	following	format:-

(a) Executive/Technical/Supervisory/Administration Staff.

SI	Name	Designation	Date	of	Qualification	Experience	Remarks
No		with details	emplo	yment			
		of nature of	with ya	ard			
		work carried					
		out					

(b) Skilled/Unskilled Permanent Workers.

SI	Name	Designation	Date of	Qualification	Experience	Remarks
No		with details of	Employment			
		nature of work	with yard			
		carried out				

## (c) Skilled/Unskilled Casual Workers

S	Name	Designation	Date of	Qualification	Experience	Remarks
Ν	0	with details of	Employment			
		nature of work	with yard			
		carried out				

16. Details of Sub-Contractors as per following format :-

SI.	Name of Firm,	Contact Person	Nature of Work	Past
No.	Address, Tele		offloaded by Yard	Experience
	no. & Fax no.			(period
				working with
				yard)

## 17. Attach copies of documents for

(a) Audited Balance	Sheets	and Prof	it & Loss	s A/ c fo	r last three	years	and	tota
accumulated losses	, if any					-		

(b) Annual year wise Turnover for last three years

(c) Present net worth of the firm

(d) Source of finance with Borrowing Limit & Bank Guarantee -

(e) Bank solvency certificate -

	(f)	Income Tax Cle	arance Certific	cate for las	t three y	ears ·	-
	(g)	Valid State, Ce	ntral Sales Ta	x Registrat	ion Cer	tificate	-
	(h)	Copies of lates proprietorship	t partnership d	leed or affic	davit of	sole -	
	(j)	Relevant inform sister concerns		•	ils abou	ut	-
	(k)	Experience det construction, re	` '		elow) in	design, -	
	(1)	Affidavit w.r.t. proprietor/partn Guard. If yes, p	er of the yard	is in emplo			-
18.	Deta	ails of important	facilities & infr	astructure	as per f	ollowing for	mat :-
	SI No	Description of Eqpt. & Spec	Capacity	Make & Model	Qty	Date of Pu	urchase
19.	Princ	cipal Customers					
	SL. No.	Name & Address	Job Undertaken	Work Or and Dat		ntract No.	Value
20.	Fu	ture Plan (if any)	in respect of	expansion			
21. regi:		affidavit to the on by any Centra				nned/blackli	isted/ rejected fo
Dec	<u>larati</u>	on:					
regi	matic	on given by me/ on will be canc	us is found in	correct/fals	se at ar	ny time, I/W	n the event of ar /e understand of appropriate action
						Signatur	e
Sea Date		e firm: :				Name	

Note:- This application is to be submitted to concerned RHQ. After scrutiny, if it is to be decided to carry out Capacity & Capability Assessment, the firm will be suitably informed about date of visit of assessment team to firm's premises.

Place

## ASSESSMENT REPORT ON FIRM/YARD

<ol> <li>Convening Order Number and Date</li> </ol>
---

- 2. Composition of Assessment Board:-
  - (a) President

Name, Rank & Designation

(b) Members

Name, Rank & Designation

- (i)

(ii)

(iii)

(iv)

3. Name and address of registered office/workshop of the firm

4. Type of assessment

- Initial/Renewal/

Re-registration/ Registration for

additional class of ships.

5. Date of receipt of application for registration

in the establishment

6. Date of receipt of complete documents from the firm

7. Date of visit of assessment Board

8. Type of refit and class of ship for which Assessment carried out

9. Firm's Survey Assessment Report.

	Subject	Maximum Marks	Marks Obtained	Remarks where necessary
(a)	<u>Dry-dock</u>			
	(i) Availability of own dry dock facilities.			
	(ii) If (a) (i), is NA, yard's MoU for dry dock facility with any agency (Relevant authenticated &valid documents produced).	15		
	(iii) Class of ships for which dry dock facility suitable .			

(b)	Berthing			
	(i) Safe Navigational approach to yard and berthing (class wise).			
	(ii) Availability of sheltered berth to carry out refit activities.	15		
	(iii) If (b) (ii),is NA, yard's MOU with agency for providing berthing facility during the period of refit.			
	(iv) If (b)(ii) & (iii) NA, will yard carry out refit on CG jetty against payment?			
(c)	Crane			
	(i) Availability of crane at dry docks.			
	(ii) Availability of crane at repair jetty.	5		
	(iii) Capacity of crane at jetty and its adequacy for serial 8 above.			
(d)	Availability of Yard Facilities			
	(i) Hydro jet.			
	(ii) Fresh water connection at jetty			
	(iii) Shore power supply 3ph, 415V, 50Hz.			
	(iv) Fire main supply	10		
	(v) Storing space at jetty.	10		
	(vi) Security at jetty/dry dock.			
	(vii) Fire fighting arrangements			
	(viii) First aid and medical arrangements			

(e) Past Experience of Yard in Commercial Field (Give details)		
(i) Ship construction only.		
(ii) Ship repair only.	7	
(iii) Ship design only.		
(iv) All of the above.		
(v) As subcontractor to major shipyard.		
(vi) As major ship repair agency for CG/Naval ships.		
(f) Past Experience in Refits (Give Details).		
(i) Naval /ICG ships.		
(ii) Merchant ships (Indicate tonnage).	7	
(iii) Tugs/Barges, etc.	_	
(g) Own Workshop Facility		
(i) Small scale workshop.		
(ii) Medium scale workshop.		
(iii) Large scale workshop.	5	
(iv) Heavy scale workshop.		
(h) Facilities Available in Workshop for		
(i) Overhauling of valves		
(ii) Rewinding of motors		
(iii) Overhauling of equipment/Machinery (Specify)	0	
(iv) Machining	8	
(v) Load testing of lifting appliances		
(vi) Manufacturing/fabrication /carpentry jobs		

(j) Quality Assurance System.		
(i) Availability of well documented and related procedure/instructions.		
(ii) Availability of dedicated Quality Assurance Team.		
(iii) Training and experience of Quality Assurance Team.	5	
(iv) Availability of procedures for conducting internal Quality Audit.		
(k) Availability of Manpower		
(i) No. of Sr. Managerial/Executive staff.		
(ii) No. of Managerial staff.	5	
(iii) No. of Supervisory staff.		
(iv) No. of Skilled workers.		
(v) No. of Un-skilled workers.		
(I) Availability of Appropriate accommodation for Ships' Crew		
(i) Own facility available for officers only.		
(ii) Own facility for EPs only.	5	
(iii) Own facility for both officers and EPs.		
(iv) No accommodation available. Arrangements will be made outside.		
(m) <u>Financial Performance</u>		
(i) Year wise Turnover during last 3 years.	8	
(ii) Audited Balance Sheet for last 3 years.		
(iii) Amount of Bank Solvency Certificate.		

(n) Overall Financial Soundness of Firm		
(i) Very strong. (ii) Strong		
(iii) Capable of doing refit with stage payments.	5	
(iv) Poor		
(v) Very poor		

10. **Board Assessment.** On scrutiny of information given in the Application and visiting the firm's premises, the Board will comment on the potential and performance of the firm as follows, based on Survey Assessment Report as per Para 9 above:-

(a) Marks obtained -

(b) Grading -

(c) Board Recommendation based on grading (Fit for Registration/ Fit for Registration on with scope of improvement/ not fit for Registration)

(d) Suitable for refit of ICG ships [SRV(specify)/OPV/FPV/IB]

(d) Type of refit MR/NR/SR -

(e) No. of ships those can be refitted simultaneously

Member Member Member

President

#### **Recommendation of Regional Headquarters**

Approved/Not Approved By Approving Authority

# **COAST GUARD HEADQUARTERS**

# **REGISTRATION CERTIFICATE**

This is to certify that M/s	
after verification and assessment of their capacity Registration No dated refits of SRV(specify)/OPV/FPV/IB class of ships(sp	, Grade for undertaking
refit).	really mainteen or emperative type or
2. This is valid for a period of <b>03 years</b> from the da	te of issue.
3. M/s is requested to apply for rene expiry of this registration to the(concerned	
4. In case no application for renewal is received above, your registration will lapse and be automat over, without any further notice.	•
5. The Approving Authority reserves the right to ca any time during the validity of the certificate.	ncel this Registration Certificate at
6. Changes, if any, in the substantive information including changes in address, or constitution of the for technology used at the time of registration shou Authority immediately on occurrence.	irm, or major machinery/equipment
Dated :	Signed by
Seal	PD(FM)

# Appendix D (Refers to Para 5)

Refere	ence No	Oate
From		
	M/s	
	<del></del>	
То		
	Concerned CG authority	
	Subject: APPLICATION FOR RENEWAL OF REG	<u>ISTRATION</u>
Dear S	Sir.	
	Kindly refer to our Registration Certificate Nois due to expire on	dated
	As per the conditions of registration, we hereby apply for ation for a further period of <b>three (03) years</b> .	or renewal of our
ships asses	The renewal of registration may be done for SRV (spe (indicate as applicable) for which we are already registed for SRV/OPV/FPV/IB (indicate as applicable) classifier in Annexure attached.	stered. We may also be
with la	Changes in substantive information submitted by us for test updated information in respect of our firm and relate texure to this application.	
Yours	faithfully,	
	cure of Authorised Signatory/ sentative of firm along with seal.	

# Annexure to Application for Renewal of Registration/Registration for Up gradation

# Part I – GENERAL INFORMATION

1. 1	Name of Firm:		
2.	Office Address (with STD Code):		
	Telephone No e-Mail		
	Fax :		
3.	Factory Address with STD Code:		
	Telephone No e-Mail		
4.	(a) Is there any change in address fro	m last registration -	Yes/No
	(b) If Yes, give reason for change (Attach relevant documents of ownership of	or rent receipts) -	
5. (if so	Changes, if any, in the management or coo, give details and attach relevant documen		
	Changes, if any, in the number and qualifice erience of permanent personnel employed for lity control/testing. If so, attach details, separate	or production and	
7. ava	Changes, if any, in the financial state of thailability of bank finance.	he firm including -	

- 8. Following documents are attached:-
  - (a) Audited Balance Sheets and Profit & Loss account for last three years and total accumulated losses, if any
  - (b) Annual year wise Turnover for last three years
  - (c) Present net worth of the firm
  - (d) Source of finance with Borrowing Limit & Bank Guarantee
  - (e) Bank solvency certificate
  - (f) Income Tax Clearance Certificate for last three years
  - (g) Valid State, Central Sales Tax Registration Certificate
  - (h) Relevant information with complete details about sister concerns/ subsidiaries, if any
  - (j) Copies of latest partnership deed or affidavit of sole proprietorship
  - (k) Affidavit w.r.t. the fact whether any of the relatives of the proprietor/partner of the yard is in employment of Coast Guard. If yes, provide details.

## **PART II - TECHNICAL INFORMATION**

- 1. Changes, if any, in the Technical infrastructure from the last registration
- 2. Additional type of refits for each class of ship, if any, for which registration is sought
- 3. Justification in support of request in para 2 above.
- 4. Details of refits undertaken during the last three years:-

3	SI	Ship	Туре	Contract	Value		Date	Delay and	Warning,
1	Vο		of Refit	No &	(Rs in Lakhs)	Started	Completed	LD/Penalty	Arbitration
				Date	,		·	thereon	(if any)
									, ,,

5. Additional comments/inputs, if any, in support of renewal of registration for a further period of three years.

Certified that the information given in Part I & Part II above is correct to the best of our knowledge. If the same is found to be incorrect/false at any time, we fully understand that our registration will be cancelled, besides any other action against us as deemed appropriate by CGHQ.

		Signature of authorized Signatory/representative Of the firm with seal
Date	:	
Place	:	
Enclosures _	nos. Details as per ir	ndex attached.

#### Notes:

- 1. Information given in Part I & Part II should be related to the information given at the time of last registration.
- 2. Where necessary, details may be given on separate sheets attached.
- 3. All relevant documents and separate sheet may be serially numbered and indexed properly.

# <u>Certificate of Verification by Assessment Team when Visit to Firm's Premises</u> was not considered essential:

It is certified that we have verified the information submitted by the firm for Renewal of Registration and found no major change in the status of firm's infrastructure. Performance of the firm remained satisfactory during last three years of the Initial Registration. The firm is found to be fit for Renewal of Registration for another three years.

## Board's Assessment in case visit to Firm's premises was considered essential:

On scrutiny of information submitted in the Application and visit to the firm's premises, the Board will comment on the potential and performance of the firm as follows, based on Survey Assessment Report as per Para 9 of Appendix 'B':-

(a)	Marks obtained	-
(b)	Grading	-
` '	Board Recommendation based on grading / Unfit for Renewal of Registration)	-
` '	Suitable for Class of ICG ships RV(specify)/OPV/FPV/IB]	-
(e)	Type of refit MR/NR/SR	-
` '	No. of ships those can be tted simultaneously	-

Member Member Member

President

# **Recommendation of Regional Headquarters**

**Approved/Not Approved By Approving Authority** 

# **COAST GUARD HEADQUARTERS**

# **RENEWAL OF REGISTRATION CERTIFICATE**

This is certify that the renewal of registration of M/s,
after verification and assessment of their capacity and capability has been extended for
further three years vide Registration Nodated Grade
-for undertaking refits of SRV(specify)/OPV/FPV/IB class of ships(specify number of ships and type of refit).
2. This renewal of registration is valid for a period of <b>03 years</b> with effect from (the date of expiry of the Initial Registration).
3. No further renewal of registration will be carried out. M/s is requested to apply afresh for registration at least <b>03 months</b> before the expiry of the renewal of registration to the concerned Indian Coast Guard Regional Headquarters along with complete documents required as in the case of initial registration.
Dated : Signed by PD(FM)