

Spill Notification Pro forma

Fax To:

MRCC Mumbai Fax: +91 22 24316558 (Alternative Fax No: +91 22 24333727)(Telephone Nearest MRCC Station)**MRCC Chennai** Fax: +91 12244 25395018 (Alternative Fax No: +91 44 23460404)(Telephone Nearest MRCC Station)**MRCC Port Blair** Fax: +91 3192 242948 (Alternative Fax No: +91 3192 245942)(Telephone Nearest MRCC Station)

IDENTITY OF OBSERVER / REPORTER		
Full Name:	Organisation/Company:	
Contact Telephone No:	Contact E-Mail:	
INCIDENT DETAILS		
Operator/Organisation/Company Responsible for Incident:		
Date of Incident:	Time of Incident:	
Installation/Facility:	Fixed/Mobile (<i>delete as applicable</i>)	Field Name:
Latitude:	Longitude:	Quad & Block No.:
<i>Oil Release / Chemical Release or Permitted Discharge Notification (tick below and complete column details as applicable)</i>		
Oil Release Notification: <input type="checkbox"/>	Chemical Release Notification: <input type="checkbox"/>	Permitted Discharge Notification: <input type="checkbox"/>
Max Released (tonnes):	Quantity Released (kg):	Max oil discharged (tonnes):
Min Released (tonnes):	Chemical Name:	Min oil discharged (tonnes):
Type of Oil:	Chemical Use:	Type of Oil:
Tier of Response (1,2 or 3): (As per Oil Pollution Emergency Plan)	% oil if OBM or base oil:	Oil Conc. in discharge:
	Warning label:	Discharge rate m ³ /hr:
Appearance:	Appearance:	Appearance:
Approx. release area on sea surface (m ² or km ²):	Approx. release area on sea surface (m ² or km ²):	Approx. sheen area on sea surface (m ² or km ²):
Is Release Ongoing? YES / NO (If YES notification must be updated & reported each 24 hr period unless otherwise directed by Indian Coast Guard)		
Release since last report (tonnes):		Total Release to date (tonnes):
Source of pollution:		
Cause of pollution:		
Steps taken to prevent re-occurrence/respond to incident:		
Release likely to reach Median line YES / NO : Shore YES / NO If YES approx location/time:		
Photographs taken: YES / NO	Samples taken for Analysis: YES / NO	
WEATHER CONDITIONS		
Wind Speed (knots):	Wind Direction (0-360°):	
Beaufort Scale (1-12):	Wave Height (metres):	

Spill Notification Pro forma for Oil and HNS

Reporting Obligations

Masters or other persons having charge of ships and persons having charge of offshore facilities involved in an incident, shall report without delay and to the fullest extent possible to the nearest Indian Coast Guard Maritime Rescue Coordination Centre (MRCC) the particulars of any event on their ship or offshore unit involving a discharge or probable discharge of oil, of any quantity, in Indian waters.

Masters or other persons having charge of ships and persons having charge of offshore facilities shall report without delay and to the fullest possible extent to the nearest Indian Coast Guard MRCC the particulars of any observed event at sea involving a discharge or probable discharge of oil, of any quantity, or the presence of oil in Indian waters.

Persons having charge of sea ports and oil handling facilities in India shall report without delay and to the fullest possible extent to the nearest Indian Coast Guard MRCC the particulars of any event at their sea port or oil handling facilities involving a discharge or probable discharge of oil, of any quantity, or the presence of oil in Indian waters.

Maritime inspection vessels and aircraft of other services including the Air Force, Navy, Border Security Force, Customs department, Forest department, Police, Marine Police, Fisheries Survey of India and Port Pilots, or officials and civil organisations such as Air India and other private aircraft operators shall report without delay to the nearest Indian Coast Guard MRCC any observed event at sea or at a sea port or oil handling facility involving a discharge of oil, of any quantity, or the presence of oil in Indian waters.

The report to the Indian Coast Guard MRCC should be made urgently by radio or telephone or facsimile and will be besides any obligation to report to any other authorities that may be placed on the persons in charge of ships, sea ports, offshore facilities, maritime inspection vessels, aircraft, or officials on government duty at sea. A format of the report is at **Annexure K1-1**.

Additional Guidance on Reportable Incidents

This Guidance is applicable to releases and reportable discharges from offshore installations including, but not limited to, drilling rigs undertaking exploration or production activity, production installations and their associated subsea infrastructure, single buoy moorings, offshore storage facilities and from offshore pipelines.

Where a release has been made and reported, any further release or un-permitted discharge of oil or chemical from the same release point must continue to be reported by updating the original notification. These updates are required regardless of whether the release or un-permitted discharge is continuous or intermittent, and must be continued until such time as a repair or remedy has been effected and the release or un-permitted discharge is permanently stopped. Updates must be provided to relevant authorities on a 24 hourly basis or as directed by the competent authorities.

Permitted Discharge Notification

Regulated discharge of oil may occur as a consequence of certain offshore oil and gas exploration and production activities and gas loading and unloading activities. These regulated discharges include, but are not limited to, oil in produced water, oil in drainage water and oil on sand/ scale. It is recognised that there may be occasions when a regulated discharge of oil is made in such quantities or circumstances that it has the potential to affect the environment or other users of the sea, regardless of whether or not there has been a non-compliance with any permit condition. Under these circumstances a Permitted Discharge Notification must be notified to raise awareness of oil in the sea and to provide a mechanism for relevant authorities to respond if required. A Permitted Discharge Notification must be submitted if the discharge:

exceeds 1 tonne of oil to sea in any 12 hour period;

causes a sheen which appears more significant when compared with a sheen observed during normal operations and weather conditions and extends out with the installation's 500 metre zone;

otherwise has the potential to cause significant environmental impact or affect other users of the sea e.g. oil has potential to reach shore or will impact upon wildlife and /or users of the sea (installation operators will be required to assess on a case-by-case basis whether circumstances dictate that a notification should be submitted to raise awareness of oil in the sea in accordance with their installation location and oil pollution emergency plan arrangements).

