



17th May 2022

Principal Director (Administration)
Coast Guard Headquarters
National Stadium Complex
New Delhi-110011

Dear Sir,

This is with reference to **Indian Coast Guard** hotel requirements across India. We are pleased to offer special rates at Lemon Tree Premier, Lemon Tree Hotels and Red Fox Hotels.

Lemon Tree Hotels is India's first and largest chain of upscale hotels. These hotels have been designed specifically for the discerning business and leisure traveler who is looking for high quality services at the right price. Furthermore, all Lemon Tree Hotels are located in or close to key business or leisure hubs and focus specifically on meeting the safety, security and business needs of their guests.

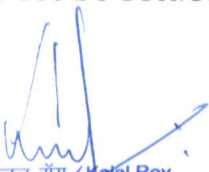
Each Lemon Tree Hotel offers:

- 24x7 Reception, Housekeeping, In Room Dining
- In-room workstation with WiFi net access
- In-room satellite television (DVD in some room categories) and minibar
- Fitness Center (Life Fitness Gym in some hotels) and where possible, swimming pool
- Conference room options and business center facilities
- Complimentary in room tea/coffee maker with replenishments
- Complimentary internet in the Business Center and complimentary WiFi (24hrs per day) in the room.

Travel assistance, currency exchange and electronic safes.

Our payment terms are as follows:

All bills must be settled by the guest directly on check out, in cash or by credit card. No personal cheques are accepted. For long staying guests, bills must be settled weekly.


काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
तटरक्षक मुख्यालय, नई दिल्ली-110001
Coast Guard HQrs, New Delhi-110001





Lemon Tree Premier, Delhi Airport

Asset No. 6, Aerocity Hospitality District, IGI Airport, New Delhi 110037

T +91 11 44232323 | E hi.dl@lemontreehotels.com

(A unit of Hyacinth Hotels Private Limited | CIN: U55204DL2007PTC166050)

Regd. Office: Asset No. 6, Aerocity Hospitality District, New Delhi 110037 | T +91 11 4605 0101 | Fax 011 4605 0110

Central Reservations: +91 9911 701 701 | lemontreehotels.com



Indian Coast Guard Special Corporate Rates

Enclosed special rates in the annexure are valid from 17th May 2022 onwards and are subject to revision in the allowance by government of India

Find attached detailed hotel wise offer as an Annexure:

Annexure 1: Director General/Add Director General/Inspector General
Annexure 2: Deputy Inspector General/Commandant/Commandant (JG)
Annexure 3: Deputy Commandant / Assistant Commandant
Annexure 4: Cancellation/Amendment Policy
Annexure 5: Special Food & Beverage Package-Non Resident Guests
The Booking and contact details are:

| | |
|--|--|
| For Reservations, please send an e-mail at | E-mail: reservations@lemontreehotels.com bookings@lemontreehotels.com Central Reservation- 9911701701/0124-4165165 |
| Relationship Manager- (For any Feedback, complaints and for any other assistance) | Prince Gupta – Deputy Sales Manager Mobile Number- 08800492998 Email: sales7.dl@lemontreehotels.com |
| Deputy Manager Sales | Mr. Ashwani Kumar Singh E-mail: dgmsales@lemontreehotels.co |

Please do sign your acceptance on these rates (at the end of the rate schedule below) within 15 days of the date of this letter. In absence of the same, all reservations will be made at the Best Available Rate (BAR).

We now look forward to welcoming your guests at our hotels across India and to a long and mutually beneficial relationship. Please do let us know should you need any further information or clarifications.

Yours sincerely

Mr. Prince Gupta
Deputy Sales Manager



Mr. Ashwani Kumar Singh
Deputy General Manager Sales

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
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Annexure 1
Director General / Add Director General / Inspector General

| Special Tariff | | |
|----------------|--------------|---------------|
| | Single | Spouse |
| Suite Room | 7500/- + GST | Complimentary |
| Food Component | 1200/- AI | Complimentary |

Inclusions:

- All 03 buffet meals @ Citrus Café for Couple
- Both ways Airport Transfers (with-in the radius of 5 KM)
- Laundry (04 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 50% discount on IMFL(Selected Brands-whenever applicable)
- 24hrs internet in the business center 03 IMFL or 02 Pints Beer (wherever applicable)
- 01 Portion Snack, Morning Bed Tea complimentary (On Request Basis)
- Complimentary access to Gym
- Kids Policy - Additional amount will be charged above the age of 8 years.

Note: - Stay plan is also applicable without meals for the officers.

List of the Hotels

| | |
|--|-------------|
| Lemon Tree Premier, Delhi Airport | New Delhi |
| Lemon Tree Premier, Hi-Tech City | Hyderabad |
| Lemon Tree Premier, Jaipur | Jaipur |
| Lemon Tree Premier, Leisure Valley 2 | Gurgaon |
| Lemon Tree Premier, Leisure Valley 1 | Gurgaon |
| Lemon Tree Premier, City Centre | Gurgaon |
| Lemon Tree Premier, Ulsoor Lake | Bengaluru |
| Lemon Tree Premier | Bhubaneswar |
| Sandal Suites by Lemon Tree Hotels | Noida |
| Lemon Tree Premier | Patna |
| Lemon Tree Premier | Ahmedabad |
| Lemon Tree Premier | Kolkata |
| Lemon Tree Premier, Mumbai International Airport | Mumbai |
| Lemon Tree Premier | Dwarka |
| Lemon Tree Premier, City Centre | Pune |
| Lemon Tree Premier | Vijayawada |
| Lemon Tree Hotel | Ahmedabad |
| Lemon Tree Hotel | Aligarh |

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
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Prince Gupta

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| | |
|---|-------------|
| Lemon Tree Vembanad Lake Resort | Alleppey |
| Lemon Tree Hotel | Alwar |
| Lemon Tree Hotel | Aurangabad |
| Lemon Tree Hotel, Baddi | Baddi |
| Lemon Tree Wildlife Resort, Bandhavgarh | Bandhavgarh |
| Lemon Tree Hotel, Electronics City | Bengaluru |
| Lemon Tree Hotel, Whitefield | Bengaluru |
| Lemon Tree Hotel | Chandigarh |
| Lemon Tree Hotel | Chennai |
| Lemon Tree Hotel, Shimona | Chennai |
| Lemon Tree Hotel | Coimbatore |
| Lemon Tree Hotel | Dehradun |
| Lemon Tree Hotel | Gangtok |
| Lemon Tree East Delhi Mall, Kaushambi | Ghaziabad |
| Lemon Tree Hotel, Candolim | Goa |
| Lazy Lagoon, Baga, A Lemon Tree Resort | Goa |
| Lemon Tree Hotel, Udyog Vihar | Gurgaon |
| Lemon Tree Hotel, Sector 60 | Gurgaon |
| Lemon Tree Hotel, Gachibowli | Hyderabad |
| Lemon Tree Hotel, Banjara Hills | Hyderabad |
| Lemon Tree Hotel | Indore |
| Lemon Tree Hotel | Jammu |
| Lemon Tree Hotel | Katra |
| Lemon Tree Hotel, Hinjewadi | Pune |
| Lemon Tree Hotel, Port Blair | Port Blair |
| Lemon Tree Hotel | Siliguri |
| Lemon Tree Hotel, Srinagar | Srinagar |
| Lemon Tree Hotel | Vadodara |
| Lemon Tree Hotel, Lucknow | Lucknow |
| Lemon Tree Hotel, Pune | Pune |
| Lemon Tree Hotel | Jhansi |
| Lemon Tree Hotel, Amritsar | Amritsar |


काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
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Annexure 2: Deputy Inspector General / Commandant/ Commandant (JG)

| Special Tariff | | |
|-----------------------------|--------------|-----------------------------|
| | Single | Spouse (inclusive of taxes) |
| Superior room / Deluxe room | 4500/- + GST | Complimentary |
| Food Component | 1000/- AI | 750/- AI |


Inclusions:

- All 03 buffet meals @ Citrus Café for officer.
- Both ways Airport Transfers (with-in the radius of 5 KM)
- Laundry(04 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 50% discount on IMFL(Selected Brands-whenever applicable)
- 24hrs internet in the business center
- Complimentary access to Gym
- Kids Policy - Additional amount will be charged above the age of 8 years.

Note: - Stay plan is also applicable without meals for the officers.

List of the Hotels

| | |
|--|-------------|
| Lemon Tree Premier, Delhi Airport | New Delhi |
| Lemon Tree Premier, Hi-Tech City | Hyderabad |
| Lemon Tree Premier, Jaipur | Jaipur |
| Lemon Tree Premier, Leisure Valley 2 | Gurgaon |
| Lemon Tree Premier, Leisure Valley 1 | Gurgaon |
| Lemon Tree Premier, City Centre | Gurgaon |
| Lemon Tree Premier, Ulsoor Lake | Bengaluru |
| Lemon Tree Premier | Bhubaneswar |
| Sandal Suites by Lemon Tree Hotels | Noida |
| Lemon Tree Premier | Patna |
| Lemon Tree Premier | Ahmedabad |
| Lemon Tree Premier | Kolkata |
| Lemon Tree Premier, Mumbai International Airport | Mumbai |
| Lemon Tree Premier | Dwarka |
| Lemon Tree Premier, City Centre | Pune |
| Lemon Tree Premier | Vijayawada |
| Lemon Tree Hotel | Ahmedabad |
| Lemon Tree Hotel | Aligarh |
| Lemon Tree Hotel | Alwar |
| Lemon Tree Hotel | Aurangabad |
| Lemon Tree Hotel, Baddi | Baddi |


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 उपमहानिरीक्षक / Deputy Inspector General
 प्रधान निदेशक (प्रशासन)
 Principal Director (Adm)
 तटरक्षक मुख्यालय, नई दिल्ली-110001
 Coast Guard HQrs, New Delhi-110001



Lemon Tree Premier, Delhi Airport

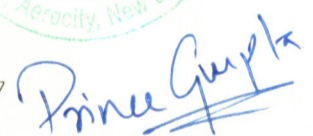
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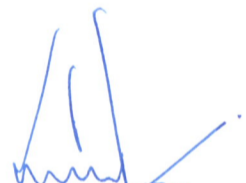
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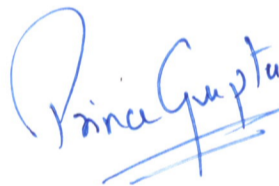
Central Reservations: +91 9911 701 701 | lemontreehotels.com


 Prince Gupta



| | |
|---|-------------|
| Lemon Tree Wildlife Resort, Bandhavgarh | Bandhavgarh |
| Lemon Tree Hotel, Electronics City | Bengaluru |
| Lemon Tree Hotel, Whitefield | Bengaluru |
| Lemon Tree Hotel | Chandigarh |
| Lemon Tree Hotel | Chennai |
| Lemon Tree Hotel, Shimona | Chennai |
| Lemon Tree Hotel | Coimbatore |
| Lemon Tree Hotel | Dehradun |
| Lemon Tree Hotel | Gangtok |
| Lemon Tree East Delhi Mall, Kaushambi | Ghaziabad |
| Lemon Tree Hotel, Candolim | Goa |
| Lazy Lagoon, Baga, A Lemon Tree Resort | Goa |
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| Lemon Tree Hotel, Sector 60 | Gurgaon |
| Lemon Tree Hotel, Gachibowli | Hyderabad |
| Lemon Tree Hotel, Banjara Hills | Hyderabad |
| Lemon Tree Hotel | Indore |
| Lemon Tree Hotel | Jammu |
| Lemon Tree Hotel | Katra |
| Lemon Tree Hotel, Hinjewadi | Pune |
| Lemon Tree Hotel, Port Blair | Port Blair |
| Lemon Tree Hotel | Siliguri |
| Lemon Tree Hotel, Srinagar | Srinagar |
| Lemon Tree Hotel | Vadodara |
| Lemon Tree Hotel, Lucknow | Lucknow |
| Lemon Tree Hotel, Pune | Pune |
| Lemon Tree Hotel | Jhansi |
| Lemon Tree Hotel, Amritsar | Amritsar |


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**Annexure 3 A:
Deputy Commandant / Assistant Commandant**


| Special Tariff | | |
|-------------------------------|--------------|-----------------------------|
| | Single | Spouse (inclusive of taxes) |
| Standard room / Superior room | 2250/- + GST | Complimentary |
| Food Component | 900/- AI | 750/- AI |

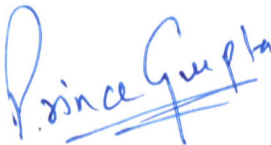
Inclusions:

- All 03 buffet meals @ Clever Fox Café for the officer.
- Both ways Airport Transfers(with-in the radius of 5 KM)
- Laundry (04 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 50% discount on IMFL (Selected Brands-whenever applicable)
- 24hrs internet in the business center
- Complimentary access to Gym
- Kids Policy - Additional amount will be charged above the age of 8 years.

List of Hotels

| | |
|-----------------------------|----------------|
| Redfox Hotel, Delhi Airport | New Delhi |
| Redfox Hotel,East Delhi | East Delhi |
| Redfox Hotel, Hitec City | Hyderabad |
| Redfox Hotel, Trichy | Tiruchirapalli |
| Redfox Hotel, Chandigarh | Chandigarh |
| Redfox Hotel, Bhiwadi | Bhiwadi |
| Redfox Hotel, Sector 60 | Gurgaon |
| Redfox Hotel, Jaipur | Jaipur |
| Redfox Hotel, Dehradun | Dehradun |
| Redfox Hotel, Alwar | Alwar |
| Redfox Hotel, Vijaywada | Vijaywada |
| Redfox Hotel, Goa | Goa |


 काजल रॉय / Kajal Roy
 उपमहानिरीक्षक / Deputy Inspector General
 प्रधान निदेशक (प्रशासन)
 Principal Director (Adm)
 तट रक्षक मुख्यालय, नई दिल्ली-110001
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Annexure 3 B:
Deputy Commandant / Assistant Commandant

| Special Tariff | | |
|-------------------------------|------------------------|-----------------------------|
| | Sharing Basis Only | Spouse (inclusive of taxes) |
| Standard room / Superior room | 2250 + GST Per Officer | N/A |
| Food Component | 900 AI Per Officer | N/A |

Inclusions:

- All 03 buffet meals @ Citrus Café
- Both ways Airport Transfers (with-in the radius of 5 KM)
- Laundry (04 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 50% discount on IMFL(Selected Brands-whenever applicable)
- 24hrs internet in the business center
- Complimentary access to Gym

Note: - Stay plan is also applicable without meals for the officers.

List of the Hotels

| | |
|--|-------------|
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| Lemon Tree Premier, Hi-Tech City | Hyderabad |
| Lemon Tree Premier, Jaipur | Jaipur |
| Lemon Tree Premier, Leisure Valley 2 | Gurgaon |
| Lemon Tree Premier, Leisure Valley 1 | Gurgaon |
| Lemon Tree Premier, City Centre | Gurgaon |
| Lemon Tree Premier, Ulsoor Lake | Bengaluru |
| Lemon Tree Premier | Bhubaneswar |
| Sandal Suites by Lemon Tree Hotels | Noida |
| Lemon Tree Premier | Patna |
| Lemon Tree Premier | Ahmedabad |
| Lemon Tree Premier | Kolkata |
| Lemon Tree Premier, Mumbai International Airport | Mumbai |
| Lemon Tree Premier | Dwarka |
| Lemon Tree Premier, City Centre | Pune |
| Lemon Tree Premier | Vijayawada |
| Lemon Tree Hotel | Ahmedabad |
| Lemon Tree Hotel | Aligarh |
| Lemon Tree Hotel | Alwar |

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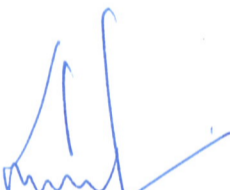
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Prina Gupta



| | |
|---|-------------|
| Lemon Tree Hotel | Aurangabad |
| Lemon Tree Hotel, Baddi | Baddi |
| Lemon Tree Wildlife Resort, Bandhavgarh | Bandhavgarh |
| Lemon Tree Hotel, Electronics City | Bengaluru |
| Lemon Tree Hotel, Whitefield | Bengaluru |
| Lemon Tree Hotel | Chandigarh |
| Lemon Tree Hotel | Chennai |
| Lemon Tree Hotel, Shimona | Chennai |
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| Lemon Tree Hotel | Siliguri |
| Lemon Tree Hotel, Srinagar | Srinagar |
| Lemon Tree Hotel | Vadodara |
| Lemon Tree Hotel, Lucknow | Lucknow |
| Lemon Tree Hotel, Pune | Pune |
| Lemon Tree Hotel | Jhansi |
| Lemon Tree Hotel, Amritsar | Amritsar |


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Annexure 4: Cancellation/Amendment Policy

Please note Lemon Tree Hotels' cancellation/amendment policy as under:

For room reservations

- In case there is any no-show or a cancellation/amendment (in part or full), within 24 hours or less from the date of check in , a retention charge, of 1 night's applicable room rate, will be levied. In addition, should the guest check out early, 1 night's retention will be charged in lieu of the night(s) being released, unless the same is advised and acknowledged before 24 Hours.
- The special rates quoted are net and non commissionable.
- The enclosed rates are valid for all reservations.
- Room allocation at any unit would be done subject to availability and hotel reserves the right to regret the accommodation request in case of sold-out and/or limited room inventory.
- The Hotel Check in time is 1400 hrs and check out time is 1200 hrs. Early Check-in and late check-out is subject to availability. An additional charge of 50% of the room rate paid will be applicable for late check outs post 1600 hrs. All guaranteed early morning check-in will require the room to be reserved from the previous night.
- All bills to be settled by the officer at the time of check out.
- These rates are only for the stay of serving Indian Armed Forces Officers and cannot be gifted to anyone else.
- The hotel shall provide separate statement to each occupant for specified room charges and any other expenses.



Prince Gupta
Deputy Sales Manager



Principal Director (Administration)
Coast Guard Headquarters

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक, तटरक्षक
Principal Director, Coast Guard
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Annexure 5: Special Food & Beverage Package-Non Resident Guests

With reference to the MOU submitted, Lemon Tree Hotels would also like to extend a Special Food & Beverage package for PAN India Lemon Tree Hotels for Non Resident Armed Force Personnel.

These special packages can be availed by the Non- Resident **Indian Coast Guard Officers** by way of presenting the valid identity card.

Details mentioned as below:

Lemon Tree:


- A) Special Lunch Buffet price at Citrus Café- INR 1250/- AI
- B) Special Dinner Buffet price at Citrus Café- INR 1250/- AI
- C) Extended discount applicable on Republic of Noodles and Slounge- 20%

Red Fox Hotels:

- A) Special Lunch Buffet price at Clever Fox Café- INR 950/- AI
- B) Special Dinner Buffet price at Clever Fox Café- INR 950/- AI



Prince Gupta
Deputy Sales Manager



Principal Director (Administration)
Coast Guard Headquarters
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Dear Sir,

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Lemon Tree Hotels is India's first and largest chain of upscale hotels. These hotels have been designed specifically for the discerning business and leisure traveler who is looking for high quality services at the right price. Furthermore, all Lemon Tree Hotels are located in or close to key business or leisure hubs and focus specifically on meeting the safety, security and business needs of their guests.

Each Lemon Tree Hotel offers:

- 24x7 Reception, Housekeeping, In Room Dining
- In-room workstation with WiFi net access
- In-room satellite television (DVD in some room categories) and minibar
- Fitness Center (Life Fitness Gym in some hotels) and where possible, swimming pool
- Conference room options and business center facilities
- Complimentary in room tea/coffee maker with replenishments
- Complimentary internet in the Business Center and complimentary WiFi (24hrs per day) in the room.

Travel assistance, currency exchange and electronic safes.

Our payment terms are as follows:

All bills must be settled by the guest directly on check out, in cash or by credit card. No personal cheques are accepted. For long staying guests, bills must be settled weekly.

Prince Gupta



Kajal Roy

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
तटरक्षक मुख्यालय, नई दिल्ली-110001
Coast Guard HQrs, New Delhi-110001

Lemon Tree Premier, Delhi Airport

Asset No. 6, Aerocity Hospitality District, IGI Airport, New Delhi 110037

T +91 11 44232323 | E hi.dl@lemontreehotels.com

(A unit of Hyacinth Hotels Private Limited | CIN: U55204DL2007PTC166050)

Regd. Office: Asset No. 6, Aerocity Hospitality District, New Delhi 110037 | T +91 11 4605 0101 | Fax 011 4605 0110

Central Reservations: +91 9911 701 701 | lemontreehotels.com



Indian Coast Guard Special Corporate Rates for Keys Hotel by Lemon Tree Hotels.

Enclosed special rates in the annexure are valid from 17th May 2022 onwards and are subject to revision in the allowance by government of India

Find attached detailed hotel wise offer as an Annexure:

Annexure 1: Wing Commander / Group Captain / Air Commodore

Annexure 2: Flying Officer / Flight Lieutenant / Sqn. Leader

Annexure 3: Cancellation/Amendment Policy

The Booking and contact details are:

| | |
|---|--|
| For Reservations, please send an e-mail at | E-mail: reservations@lemontreehotels.com bookings@lemontreehotels.com Central Reservation- 9911701701/0124-4165165 |
| Relationship Manager- (For any Feedback, complaints and for any other assistance) | Prince Gupta – Assistant Sales Manager Mobile Number- 08800492998 Email: sales7.dl@lemontreehotels.com |
| Deputy Manager Sales | Mr. Ashwani Kumar Singh E-mail: dgmsales@lemontreehotels.co |

Please do sign your acceptance on these rates (at the end of the rate schedule below) within 15 days of the date of this letter. In absence of the same, all reservations will be made at the Best Available Rate (BAR).

We now look forward to welcoming your guests at our hotels across India and to a long and mutually beneficial relationship. Please do let us know should you need any further information or clarifications.

Yours sincerely

Mr. Prince Gupta
Deputy Sales Manager

Mr. Ashwani Kumar Singh
Deputy General Manager Sales

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
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Annexure 1: Keys Hotels
Wing Commander / Group Captain / Air Commodore

| Special Tariff | | | |
|----------------|--------------------|------------------------------|---------------|
| Room Category | Single Occupancy | Inclusions | Spouse |
| Deluxe Room | 4500 ++ GST | Room Only | Complimentary |
| Food Component | 1000 All Inclusive | All Meals & Below Inclusions | |

Inclusions:

- All 03 buffet meals @ Coffee Shop for officer & spouse
- Both ways Airport Transfers (with-in the radius of 5 KM)
- Laundry(06 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 24hrs internet in the business center
- Complimentary access to Gym
- One Pick-up & Drop at workplace with-in 10 km radius.
- Kid's policy: - Kids up to the age of 12 years is complimentary and above will be considered as an adult.

Annexure 2: Keys Hotels
Flying Officer / Flight Lieutenant / Sqn. Leader

| Special Tariff | | |
|-----------------------------|-------------------|---------------|
| | Single Occupancy | Spouse |
| Superior Room/Standard Room | 2250 + GST | Complimentary |
| Food Component | 900 All Inclusive | |

Inclusions:

- All 03 buffet meals @ Coffee Shop for officer & spouse
- Both ways Airport Transfers (with-in the radius of 5 KM)
- Laundry(04 pieces per day no carry forward)
- Complimentary Wi-Fi per day (for one device)
- 15% discount on Food & Soft Beverage
- 24hrs internet in the business center
- Complimentary access to Gym
- Kid's policy: - Kids up to the age of 12 years is complimentary and above will be considered as an adult.
- Extra bed will be charged at 1000 all inclusive
- One Pick-up & Drop at workplace with-in 10 km radius @ 338 AI

काजील रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
तट रक्षक मुख्यालय, नई दिल्ली-110001
Coast Guard HQrs, New Delhi-110001

Pina Gupta



Lemon Tree Premier, Delhi Airport

Asset No. 6, Aerocity Hospitality District, IGI Airport, New Delhi 110037

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List of Keys Hotels

| | |
|--------------------------------------|--------------------|
| Keys Prima Hotel Parc Estique | Pune |
| Keys Select Hotel Thiruvananthapuram | Thiruvananthapuram |
| Keys Select Hotel Ludhiana | Ludhiana |
| Keys Select Hotel Hosur Road | Bengaluru |
| Keys Select Hotel Whitefield | Bengaluru |
| Keys Select Hotel Pimpri | Pune |
| Keys select Hotel Kochi | Kochi |
| Keys select Hotel Vizag | Vizag |
| Keys select Hotel Nestor | Mumbai |
| Keys select Hotel Kattima | Chennai |
| Keys Select Ronil Resort | Goa |
| Keys Select Hotel Aures | Aurangabad |
| Keys Select Hotel Malabar Gate | Kozhikode |
| Keys Select Hotel Kolhapur | Kolhapur |
| Keys Lite Mayfield | Gurugram |
| Keys Lite Apple Nest | Manali |

Prina Gupta



[Signature]

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
Principal Director (Adm)
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Annexure 4: Cancellation/Amendment Policy

Please note Lemon Tree Hotels' cancellation/amendment policy as under:

For room reservations

- In case there is any no-show or a cancellation/amendment (in part or full), within 24 hours or less from the date of check in, a retention charge, of 1 night's applicable room rate, will be levied. In addition, should the guest check out early, 1 night's retention will be charged in lieu of the night(s) being released, unless the same is advised and acknowledged before 24 Hours.
- The special rates quoted are net and non commissionable.
- The enclosed rates are valid for all reservations.
- Room allocation at any unit would be done subject to availability and hotel reserves the right to regret the accommodation request in case of sold-out and/or limited room inventory.
- The Hotel Check in time is 1400 hrs and check out time is 1200 hrs. Early Check-in and late check-out is subject to availability. An additional charge of 50% of the room rate paid will be applicable for late check outs post 1600 hrs. All guaranteed early morning check-in will require the room to be reserved from the previous night.
- All bills to be settled by the officer at the time of check out.
- These rates are only for the stay of serving Indian Arm Forces Officers and cannot be gifted to anyone else.
- The hotel shall provide separate statement to each occupant for specified room charges and any other expenses.
- Hotel location can be added ahead in order of any other hotel opening happens.


Prince Gupta
Deputy Sales Manager


Principal Director (Administration)
Coast Guard Headquarters

काजल रॉय / Kajal Roy
उपमहानिरीक्षक / Deputy Inspector General
प्रधान निदेशक (प्रशासन)
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