

(TO BE PUBLISHED IN THE GAZETTE OF INDIA PART II, SECTION 4)

Government of India  
Ministry of Defence

New Delhi, the \_\_\_\_\_, 2017

Notification

S.R.O. \_\_\_\_\_. - In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Defence, Coast Guard Organisation Group 'A' and 'B' Hindi Translation Posts [Assistant Director (Official Language), Senior Translator (Hindi) and Junior Translator (Hindi)] Recruitment Rules, 2013, except as respects of things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Assistant Director (Official Language), Senior Translator (Hindi) and Junior Translator (Hindi) in Coast Guard Organization under Ministry of Defence, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Defence, Coast Guard Organisation Group 'A' and 'B' Hindi Translation Posts [Assistant Director (Official Language), Senior Translator (Hindi) and Junior Translator (Hindi)] Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.** - The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these Rules.

3. **Method of recruitment, age limit, and qualification, etc.**- The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.**- No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said Posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

5. **Power to relax.**- Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, other backward classes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### SCHEDULE

Name of the Post	Number of posts	Classification	Level in the pay Matrix	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
1. Assistant Director (OL)	6*(2017) *Subject to variation dependent on workload	General Central Service, Group 'A', Gazetted, Non-Ministerial	Level-10 Rs. 56100-177500	Selection

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(6)	(7)	(8)	(9)
Not applicable	Not applicable	Not applicable	Two years for promotees

<b>Method of recruitment:</b> Whether by direct recruitment or by promotion or by deputation or absorption and percentage of vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(10)	(11)	(12)	(13)

80% by promotion and 20% by deputation	<p><b>Promotion:</b> Senior Translators (Hindi) of Coast Guard Organization in Level-7 in the pay matrix with three years regular service in the grade rendered after appointment thereto on regular basis who have successfully completed Translation Training or Course as decided by the Department of Official Language for the promotional post from time to time to be conducted by Central Translation Bureau, or other recognized Govt Institutes/ Bureau/Organisations etc.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission.</p> <p><b>Deputation:</b> Officers under the Central Government;  (a)(i) holding analogous posts on regular basis; or  (ii) with two years regular</p>	<p><b>Group 'A'</b>  <b>Departmental Promotion Committee (for considering Promotion)</b> consisting of :</p> <ol style="list-style-type: none"> <li>1. Chairman/ Member , UPSC  - Chairman</li> <li>2. Joint Secretary(Navy), Ministry of Defence  - Member</li> <li>3. Director (Personnel), Coast Guard Headquarters  - Member</li> <li>4. Director (Administration), Coast Guard Headquarters  - Member</li> </ol>	<p>Consultation with Union Public Service Commission necessary on each occasion.</p>
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	<p>service in posts in level-8 in the pay matrix or equivalent after appointment thereto on regular basis; or</p> <p>(ii) with three years regular service in posts in level-7 in the pay matrix or equivalent after appointment thereto on regular basis; and</p> <p>(b) possessing the following educational qualifications and experience:</p> <p>(i) Master's degree of a recognized University in Hindi with English as a subject at the degree level; or  Master's degree of a recognized University in English with Hindi as a subject at the degree level; or  Master's degree of a recognized University in any subject with Hindi and English as a subject at the degree level; or  Master's degree of a recognized University in any subject with Hindi medium and English as a subject at the degree level; or  Master's degree of a recognized University in any subject in English medium and Hindi as a subject at the degree level; and</p> <p>(ii) Five years' experience of terminological work in Hindi or translation work from English to Hindi or vice versa, preferably of technical or scientific literature; or</p> <p>Five year experience of Teaching, Research, Writing or Journalism in Hindi</p> <p><b>Note 1:</b> The departmental officers</p>		
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	<p>in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2016, (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of Commission and where this benefit will extend only for the post(s) for which that level in the pay matrix is the normal replacement grade without any upgradation.</p>		
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(1)	(2)	(3)	(4)	(5)
2. Senior Translator (Hindi)	07*(2017) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Non- Ministerial	Level-7 Rs. 44900-142400	Selection

(6)	(7)	(8)	(9)
Not applicable	Not applicable	Not applicable	Not applicable

(10)	(11)	(12)	(13)
Promotion failing which by deputation	<p><b>Promotion:</b> Junior Translators (Hindi) of Coast Guard Organization in Level-6 in the pay matrix with five years regular service in the grade rendered after appointment thereto on regular basis who have successfully completed Translation Training or any other course as decided by the Department of Official Language for the promotional post from time to time to be conducted by Central Translation Bureau, or other recognized Govt Institutes/ Bureau/ Organisations etc.</p> <p><b>Note 1:</b> The eligibility service for promotion to the post of Senior Translator (Hindi) shall continue to be three years for persons holding the feeder post of Junior Translator (Hindi) on a regular basis as on 08 Jun 2013.</p> <p><b>Note 2:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 3:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised</p>	<p><b>Group 'B' Departmental Promotion Committee (for considering Promotion) consisting of :</b></p> <ol style="list-style-type: none"> <li>1. Dy Director General (HRD), Coast Guard Headquarters - Chairman</li> <li>2. Director (Navy), Ministry of Defence - Member</li> <li>3. Director (Personnel), Coast Guard Headquarters - Member</li> <li>4. Director (Administration), Coast Guard Headquarters - Member</li> </ol>	Consultation with Union Public Service Commission not necessary.

	<p>pay structure based on the Seventh Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission.</p> <p><b>Deputation:</b> Officers of the Central Government:</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre/department; or  (ii) with five years regular service in posts in Level-6 in the pay matrix or equivalent after appointment thereto on regular basis; and</p> <p>(b) possessing the following educational qualifications and experience: -</p> <p>(i) Master's degree of a recognized University in Hindi/English with English/ Hindi as a compulsory/ elective subject or as medium of examination at degree level; or</p> <p>Master's degree of a recognized University in any subject other than Hindi/English, with Hindi/ English medium and English/Hindi as a compulsory/elective subject or as medium of examination at degree level; or</p> <p>Master's degree of a recognized University in any subject other than Hindi/ English, with Hindi and English as compulsory/ elective subject or either of the two as medium of</p>		
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	<p>examination and the other as a compulsory/elective subject at degree level; and</p> <p>(ii) Recognised diploma or certificate course in translation from Hindi to English and vice-versa or two year's experience of translation work from Hindi to English and vice-versa in Central or State Govt. Offices, including Govt. of India undertakings.</p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2016, (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of Commission and where this benefit will extend only for the post(s) for which that</p>		
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	level in the pay matrix is the normal replacement grade without any upgradation.		
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(1)	(2)	(3)	(4)	(5)
3. Junior Translator (Hindi)	21*(2017) *Subject to variation dependent on workload	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial	Level-6 Rs. 35400-112400	Not applicable

(6)	(7)	(8)	(9)
<p>Not exceeding thirty years. (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government.</p> <p><b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>	<p>(i) Master's degree of a recognized University in Hindi/English, with English/Hindi as a main /any subject at the degree level; or</p> <p>Master's degree of a recognized University in any subject with Hindi as the medium of instruction and examination with English as a compulsory subject at degree level; or</p> <p>Bachelor's degree of a recognized university with Hindi and English as main subjects or either of the two as medium of examination and the other as a main subject plus recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central Government or State Government offices, including Government of India Undertaking.</p> <p><b>Note 1:</b> Qualifications are relaxable at the discretion of the Staff Selection Commission, for reasons to</p>	Not applicable	Two years

	<p>be recorded in writing in the case of candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualification(s) regarding experience is/ are relaxable at the discretion of the Staff Selection Commission, for reasons to be recorded in writing in the case of candidates belonging to Schedule Castes or Scheduled Tribes if at any stage of selection the Staff Selection Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>		
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(10)	(11)	(12)	(13)
By Direct Recruitment failing which by deputation.	<p><b>Deputation:</b> Officers under the Central Government;</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre/department; or (ii) with ten years regular service in posts in the Level- 4 in the pay matrix or equivalent after appointment thereto on regular basis; and</p> <p>(b) possessing the qualification as prescribed for direct recruitment in column (7).</p> <p><b>Note 1:</b> The departmental officers in the feeder grade who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including period of deputation in</p>	<p><b>Group 'B' Departmental Promotion Committee (for confirmation) consisting of :</b></p> <ol style="list-style-type: none"> <li>1. Director (Administration), Coast Guard Headquarters - Chairman</li> <li>2. Joint/Deputy Director (Personnel) or Senior Civilian Staff Officer/Civilian Staff Officer, Coast Guard Headquarters - Member</li> <li>3. Assistant Director(OL) or Assistant Director (Administration), Coast Guard</li> </ol>	Consultation with Union Public Service Commission not necessary.

	<p>another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2016, (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of Commission and where this benefit will extend only for the post(s) for which that level in the pay matrix is the normal replacement grade without any upgradation.</p>	<p>Headquarters - Member</p>	
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