

**COAST GUARD HEADQUARTERS**  
**National Stadium Complex**  
**New Delhi-110001**

1. Coast Guard Organisation invites applications from eligible candidates for filling up the post of MTS(Peon) by Direct Recruitment in Coast Guard Headquarters, New Delhi:-

**Last date of receipt of application:** 30 days from the date of publication of advertisement in Employment News.

(a) **Name of Post** : Multi Tasking Staff (Peon), General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Level-1 Rs. 18000-56900/- in the Pay Matrix.

(b) **No. and place of posting** : 02\* (01 UR & 01 SC), New Delhi.

(c) **Eligibility:**

- (i) Matriculation or equivalent pass.
- (ii) Two years experience as Office Attendant.

(d) **Age Limit:** 18 to 27 years. (Relaxable for Government Servants, SC, ST & OBC candidates as per Government instructions issued from time to time).

\* The number of vacancies are subject to variation.

2. **Written Test.** Short listed candidates will undergo a written test on the basis of educational qualifications prescribed for the post. The syllabus for written examination consists of General Knowledge, Arithmetic, General English, Mental Ability and experience related to the post.

3. **How to Apply.** The application should be filled, either in English or Hindi in the proforma appended below. The duly filled in application accompanied by one passport size photograph alongwith the copies of the self attested documents pertaining to **Educational Qualifications, Experience, Caste Certificate etc.** should be sent by **ordinary post only** at the following address within 30 days from the date of publication of the advertisement in the Employment News. The incomplete application or without experience certificates/ Educational Qualification Certificates will be summarily rejected.

**The Director General, {For SCSO(CP)},**  
**Coast Guard Headquarters, Directorate of Personnel,**  
**Room No. 20, National Stadium Complex, Near Patiala House Court,**  
**Purana Quila Road, New Delhi – 110 001**

**APPLICATION FOR THE POST OF MULTI TASKING STAFF (PEON)**  
**IN INDIAN COAST GUARD ORGANISATION**

1. Name of the Applicant (in block letters):

2. Post applied for :

3. Date of Birth (in Christian era) & age:

4. Father's Name :

5. Permanent Address :

6. Correspondence Address  
(With Pin Code) :

7 (a) Educational Qualifications :

**Affix a  
recent  
Passport  
Size  
Photograph**

Examination Passed	Year of Passing	Division % of Marks	Name of Board/ University

(b) Experience (in relevant field), if any :

8. Gender (Male/Female) :

9. Nationality :

10. Whether Physically Handicapped  
(Yes/No) :

11. Whether belongs to SC/ST/OBC/Others :

Declaration: I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled/terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

Left-hand Thumb impression

Place :

Date :

Signature of the applicant