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Central Organisation ECHS  
Adjutant General's Branch  
Integrated Headquarters of  
MoD (Army), Thimayya Marg,  
Near Gopinath Circle,  
Delhi Cantt- 110 010

B/49711-NSC/AG/ECHS/Gen Corr

30 Jan 2025

IHQ of MoD (Air Force)  
IHQ of MoD (Navy)  
HQ South Comd (A/ECHS)  
HQ East Comd (A/ECHS)  
HQ West Comd (A/ECHS)  
HQ Central Comd (A/ECHS)  
HQ Northern Comd (A/ECHS)  
HQ South West Comd (A/ECHS)  
HQ ANC  
HQ SFF & HQ Coast Guard

**Source Dot Com Private Ltd**  
Plot No 16, Electronic City,  
Sector-18, Udyog Vihar,  
Phase-IV, Gurugram  
Haryana-122001

**M/s UTI-TSL**  
UTI Bhawan, Plot No.3, Sector -11  
CBD Belapur, Navi Mumbai  
Maharashtra - 400614.

All Regional Centers

**ANNUAL VALIDATION OF ECHS MEMBERSHIP OF DEPENDENTS**  
**BY SUBMISSION OF LIFE CERTIFICATE AND ELIGIBILITY**  
**DOCUMENTS BY PRIMARY BENEFICIARIES**

1. Please refer following:-

(a) Central Organisation ECHS letter No B/49711-SC/AG/ECHS dt 06 Jul 2022.

- (b) Central Organisation ECHS letter No B/49701-PR/AG/ECHS/2017 dt 26 Oct 2022.
- (c) Central Organisation ECHS letter No B/49701-PR/AG/ECHS/2017 dt 27 Dec 27 Dec 2022.
- (d) Central Organisation ECHS letter No B/49711-NewSmartCard/AG/ECHS dt 01 Mar 2023.
- (e) Central Organisation ECHS letter No B/49701-PR/AG/ECHS/2020 dt 13 Jul 2023.
- (f) Central Organisation ECHS letter B/49711-NSC/AG/ECHS/Gen Corr dt 16 Jan 2024.

2. It is intimated that there is a change in procedure, to process unblocking of cards which are being blocked, for not able to carry out annual validation of dependents in time. The provision of three months window given to ECHS beneficiaries to carryout annual validation, vide letter mentioned at para 1 (f) is hereby withdrawn wef date of issue of this letter.


3. Henceforth for any ESM/Beneficiary, who has failed to upload documents to complete annual validation within period for which card was active, will be provided a **window of one year for uploading documents and completing annual validation, however ECHS beneficiary will not be permitted to avail medical facilities, for the duration, till annual validation has been approved. ECHS card of the beneficiary will be blocked if Annual validation is not carried out by the beneficiary, even after one year from the date of expiry of last annual validation.** The competent authority has approved following actions, to facilitate such beneficiaries to get their cards unblocked and annual validation approved: -

(a) **Action by Primary beneficiary/ESM.**

- (i) Submit offline/online application along with the required self-attested documents separately, dependent wise excluding parents to OIC Polyclinic.
- (ii) Re-submit the application rectifying the observations raised by OIC PC.

(b) **Action by OIC Polyclinic:** Scrutinize application received from Primary beneficiary/ESM/Dependent and approve on basis of correctness of documents. In case, of any observations in documents, OIC PC will reject application and ask beneficiary to resubmit application. OIC PC is also authorised to seek any additional financial documents for verification.

4. It is pertinent to note that, ECHS Card of beneficiary will be activated for a duration of one year only, wef date when annual validation of respective card has been approved by OIC PC. For info and necessary action pl.

  
(BS Poswal)  
Brig  
Dy MD ECHS  
For MD ECHS

Copy to:-

MoD (DESW)

: For information please.

AG Br