



रक्षा लेखा प्रधान नियंत्रक (पेंशन)
Principal Controller of Defence Accounts (Pensions)
इलाहाबाद
Allahabad



SPARSH: System for Pension Administration (Raksha)

Pensioner Data Verification (PDV)

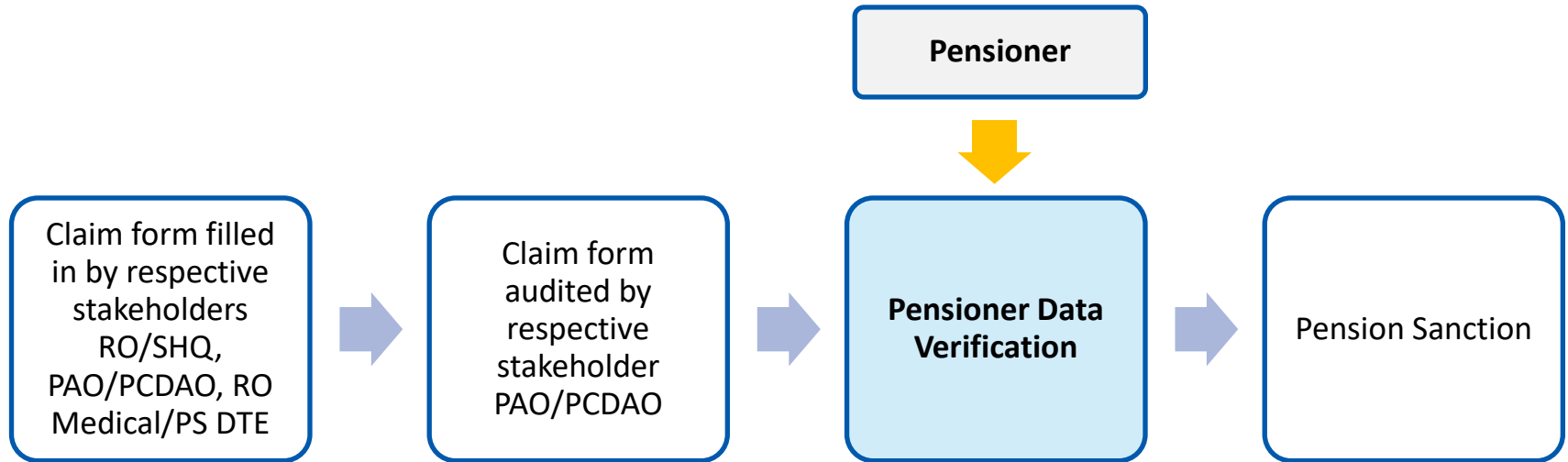


Outline

- A comprehensive guide which lays out the concept and design of “***Pensioner Data Verification (PDV)***”
- It provides an overview of the process and answers some basic questions of the ***service pensioner*** like
 - What are the pre-requisites for PDV ?
 - How will I receive my username and default password for performing PDV ?
 - What details will be available in PDV ?
 - What are the types of changes that the pensioner can flag during PDV ?
 - How to perform PDV ?

What is Pensioner Data Verification (PDV) ?

- Pensioner Data Verification aims at enabling the **service pensioner** to verify his/her own details before sanction of pension
- To be completed within **15 days** from notification



What are the pre-requisites for PDV ?

- For verifying details in the application, the following are required by pensioner:
 - Internet connection
 - Scanned copy (PDF) of the supporting documents in case of discrepancy marked in PDV requires approval from RO/SHQ

How will I receive my username and password for performing PDV ?

- Pensioner will receive the username and default password on:
 - Mobile number as per the records of RO/SHQ
 - Email id as per the records of RO/SHQ

What details will be available in PDV ?

- Following are available to pensioner for verification:
 - ***Personal Details***
 - Personal details of the service pensioner like Name, Mobile Number, Address, Aadhaar Number, PAN, Marital Status
 - ***Service Details***
 - Service details like Rank, Regimental Number, Non-Qualifying Service, Net-Qualifying Service, Shape-1, Commutation Recommended,
 - ***Family Details***
 - Family details like
 - Spouse Details (Name, Adhaar Number, PAN)
 - Dependent Details (Name, Relationship, Adhaar Number, PAN) which include son, daughter, father, mother, brother and sister

- **Bank Details**

- Back account details for pension payment like Account Number, IFSC Code

- **Other Details**

- Applicable for JCO/ORs only and provides details of Previous PPO Number (If any)

- **Medical Details**

- Medical/Disability details like Medical Board Date, Loading in Age, Disability Details, Ex-Gratia Details, CAA Details in case when service personnel is not in SHAPE 1 category of fitness

- **Pay Details**

- Pay details like Level in Pay Matrix, Pay in Pay Matrix, Group Pay, MS Pay, NPA

What details will be available in PDV ?

cont...

- **Commutation Details**

- To be provided by pensioner (Not mandatory)

Portion to commute (In %) *

- **Nominee Details**

- To be provided by pensioner (Not mandatory)

Nominee Details


Nominee For *

+ ADD





Alternate Nominee Details


+ ADD

What are the types of changes that the pensioner can flag during PDV ?







- Two types of changes can be flagged during PDV:
 - Straight through changes**
 - Instant change in data
 - Such fields are marked by the  icon
 - Example: Mobile Number, Email, Address, Bank details

Country * Mobile Number *

  India 91   87485454584

- Requires approval from RO/SHQ**
 - Approval is required from RO/SHQ
 - Such fields are marked by the  icon
 - Example: Name, Marital Status, Spouse details, Dependent details

First Name * Middle Name Last Name

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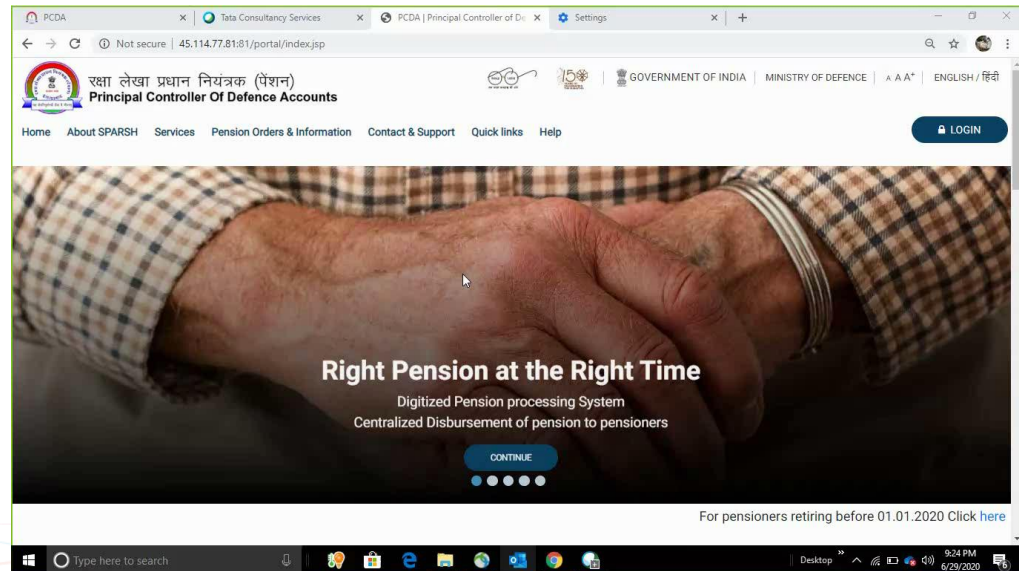
How to do PDV ?

Step 1: Open to pensioner portal using URL: <http://45.114.77.81:81/portal/>

Step 2: Login using the username and default password.

Step 3: Change the default password before taking any action.

***Watch the video to see
how the above steps are
performed in SPARSH***

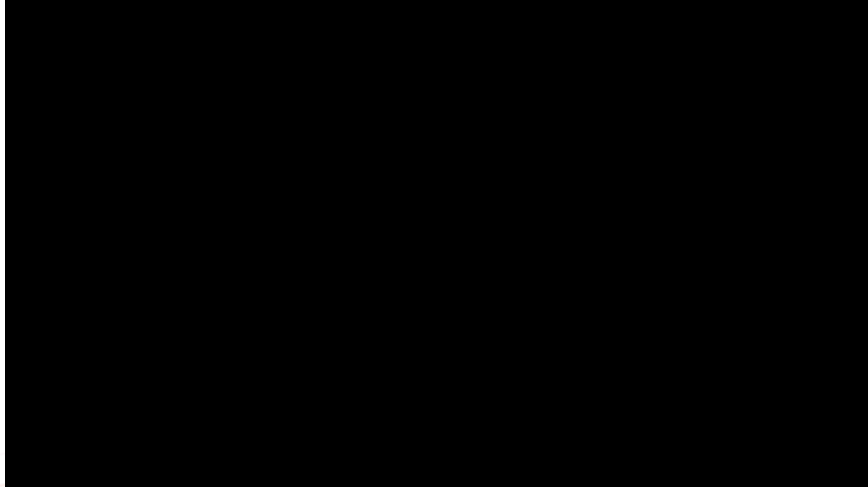


Step 4.1.1: Verify all the data in the claim form

Step 4.1.2: In case of no discrepancy, navigate to the “Documents” tab and click on “I agree to terms and conditions”. Provide relevant consents/undertakings before completion of PDV.

Step 4.1.3: Download the PDF copy of the data verified in PDV along with the consents/undertakings provided.

*Watch the video to see
how the above steps are
performed in SPARSH*



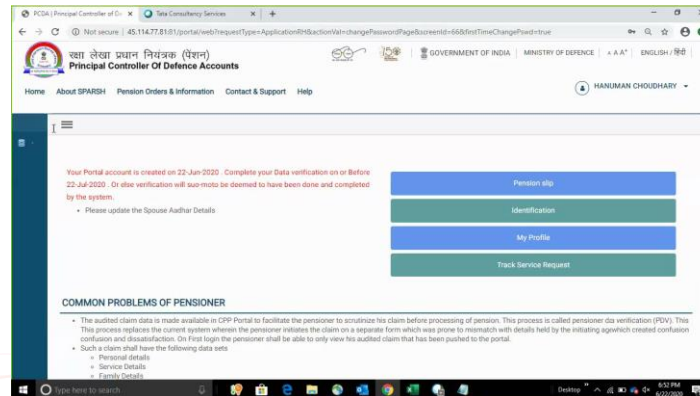
Step 4.2.1: Verify all the data in the claim form

Step 4.2.2: In case of discrepancy, mark the same and provide the correct details.

Step 4.2.3: Navigate to the “Documents” tab and upload the supporting documents. Click on “I agree to terms and conditions” and provide relevant consents/undertakings before completion of PDV.

Step 4.2.4: Download the PDF copy of the data verified in PDV along with the consents/undertakings provided.

***Watch the video to see
how the above steps are
performed in SPARSH***

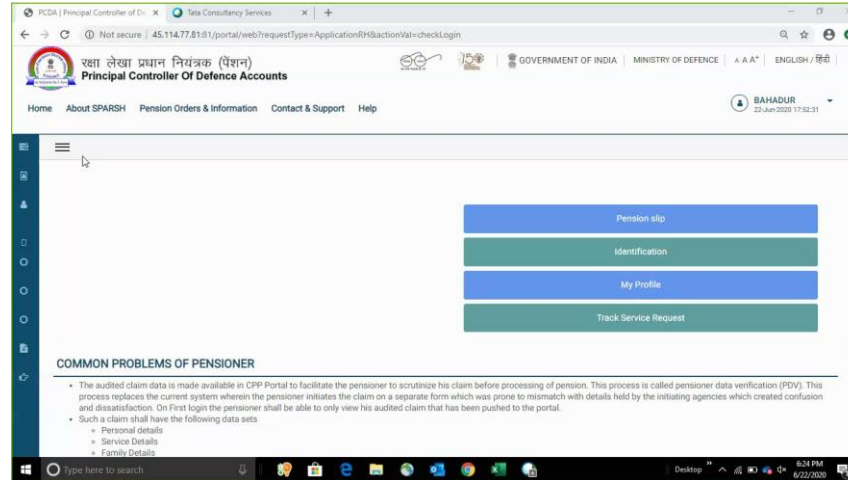


How to do PDV ?

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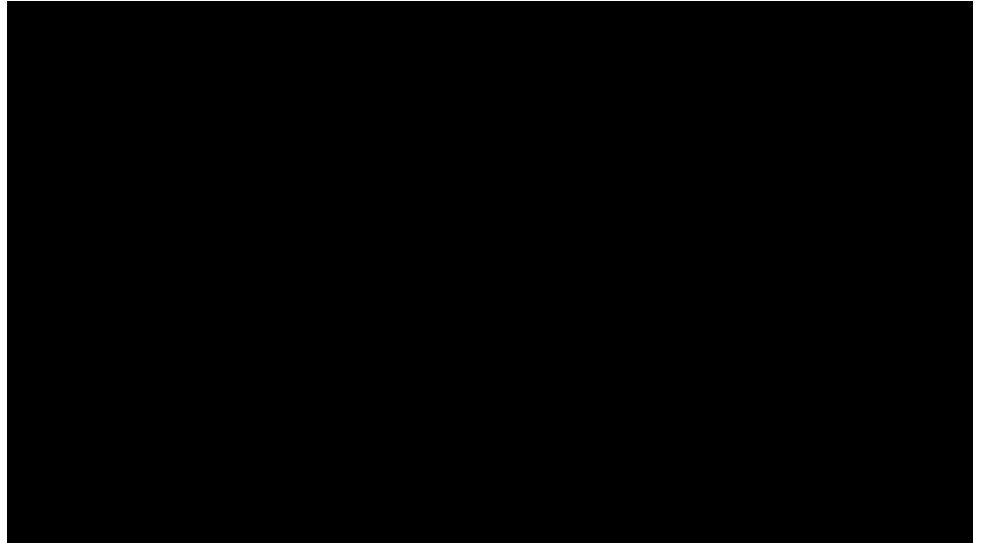
Step 5: Navigate to Track Status menu to view details of the requests made during PDV.

Watch the video to see how the above steps are performed in SPARSH



Step 6: Navigate to Track Status menu to view details of the action taken by the stakeholders on the requests made during PDV.

*Watch the video to see
how the above steps are
performed in SPARSH*



FAQs for Pensioner Data Verification

- What are the pre-requisites for PDV ?
 - [Click here](#) to know about the pre-requisites for PDV
- How will I receive my username and default password for performing PDV ?
 - [Click here](#) to know about the username and default password for PDV
- What details will be available in PDV ?
 - [Click here](#) to know details available in PDV
- What are the types of changes that the pensioner can flag during PDV ?
 - [Click here](#) to know about the types of changes that can be flagged during PDV
- How to perform PDV ?
 - [Click here](#) to know about the steps to be followed for PDV

Thank you

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