

**(TO BE PUBLISHED IN THE GAZETTE OF INDIA PART II, SECTION 4)**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF DEFENCE**

New Delhi, the \_\_\_\_\_, 2017

**NOTIFICATION**

S.R.O. - In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of Coast Guard Organisation Group 'A', and Group 'B', (Storekeeping Cadre) Recruitment Rules, 2013 except as respects of things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Senior Civilian Staff Officer (Logistics), Civilian Staff Officer (Logistics), Civilian Gazetted Officer (Logistics) & Foreman of Stores in Coast Guard Organization, Ministry of Defence namely:-

1. **Short title and commencement.**- (1) These rules may be called the Ministry of Defence, Coast Guard Organization Group 'A' and Group 'B' (Store Keeping Cadre) Recruitment Rules, 2017.

(2) They shall come into force on the date of their publication in the official Gazette.

2. **Initial Constitution.** - These recruitment rules for the post of Senior Civilian Staff Officer (Logistics) are being framed for the first time. However, the service rendered by the officers holding the said post on a regular basis prior to the notification of these rules shall be counted as qualifying service for the purpose of pension, promotion, seniority etc.

3. **Number of posts, classification and level in the pay matrix.**- The number of the said posts, their classification and level in the pay matrix attached thereto shall be specified in columns (2) to (4) of the said Schedule annexed to these Rules.

4. **Method of recruitment, age limit, and qualification, etc.**- The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be specified in columns (5) to (13) of the said Schedule.

5. **Disqualification.** - No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.**- Where the Central Government is of the opinion that it is necessary or expedient so to do , it may, by order and for reasons to be recorded in writing, and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### SCHEDULE

| Name of Post                              | Number of Posts   | Classification  | Pay Level in the Pay Matrix  | Whether selection post or non-selection post |
|---|---|---|------------------------------|--|
| (1)                                       | (2)   | (3)   | (4)                          | (5)  |
| Senior Civilian Staff Officer (Logistics) | 05* (2017)<br>*Subject to variation dependent on workload | General Central Service Group 'A' Gazetted, Non-Ministerial | Level-12<br>Rs. 78800-209200 | Selection                                    |

| Age limit for direct recruits | Educational and other qualifications required for direct recruits | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods |
|-------------------------------|---|---|-----------------------------|--|
| (6)                           | (7)   | (8)   | (9)                         | (10)   |
| Not applicable                | Not applicable  | Not applicable  | Not applicable              | Promotion failing which by deputation  |

| In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made | If a Departmental Promotion Committee exists, what is its composition | Circumstances in which Union Public Service Commission is to be consulted in making recruitment |
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| (11)  | (12)  | (13)  |
| <b>Promotion:</b> Civilian Staff Officers (Logistics)   | <b>Group 'A' Departmental</b>   | Consultation with   |

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| <p>in level-11 in the pay matrix with five years service rendered after the appointment thereto on regular basis who have successfully completed the following training programme from Govt./any other recognised institute.</p> <p>(i) 02 weeks training in purchase management.</p> <p>(ii) 02 weeks training in financial management.</p> <p><b>Note1:</b> Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p><b>Note2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission.</p> <p><b>Deputation :</b> Officers under the Central Government-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre/department; Or<br/>(ii) with five years service in Level-11 in the pay matrix or equivalent after appointment thereto on a regular basis in the parent cadre/department ;</p> <p>(b) Possessing the following qualifications and experience:-</p> <p>(i) Degree of a recognized university or institute; and Diploma with Material management or any Diploma with Material Management as a subject from a recognized university or institute.</p> <p>(ii) Ten years supervisory experience in a</p> | <p><b>promotion Committee consisting of:-</b></p> <p>1. Chairman or Member-Union Public Service Commission<br/>-Chairman</p> <p>2. Joint Secretary (Navy), Ministry of Defence<br/>-Member</p> <p>3. Principal Director/ Director(Logistics), Coast Guard Headquarters<br/>-Member</p> <p>4. Director(Personnel), Coast Guard Headquarters<br/>-Member</p> | <p>Union Public service Commission is necessary on each occasion.</p> |
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| <p>Stores administration and accounting of Stores in Central or State Government/statutory or Autonomous Organisation/PSUs/University/ Banks.</p> <p><b>Note 1:</b> The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.</p> |  |  |
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| 2. Civilian Staff Officer(Logistics) | 16*(2017)<br>*Subject to variation dependent on workload | General Central Service, Group 'A' Gazetted, Non-Ministerial | Level-11<br>Rs.67700-208700 | Selection |
|--------------------------------------|--|--|-----------------------------|-----------|

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|----------------|----------------|----------------|-------------------------|
| (6)            | (7)            | (8)            | (9)                     |
| Not applicable | Not applicable | Not applicable | Two years for promotees |

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| (10)   | (11)   | (12)   | (13)   |
| 50% by Deputation 50% by Promotion failing which by deputation | <p><b>Promotion:</b><br/>Civilian Gazetted Officer (Logistics) in level-7 in the pay matrix with seven years regular service in the grade rendered after the appointment thereto on regular basis who have successfully completed the following training programme from Govt./ any other Govt. recognized Institute:<br/>(i) One week training programme in Public</p> | <p><b>Group 'A' Departmental Promotion Committee for promotion considering promotion consisting of:-</b><br/>1. Chairman or Member - Union Public Service Commission<br/>-Chairman<br/>2. Joint Secretary (Navy), Ministry of Defence<br/>-Member<br/>3. Director(Logistics), Coast Guard Headquarters<br/>-Member</p> | Consultation with Union Public Service Commission is necessary on each occasion. |

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|  | <p>Financial Management.<br/> (ii) One week training in Value of Administration.</p> <p><b>Note1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Note2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2016 or the date from which the revised pay structure based on the Seventh CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Commission.</p> <p><b>Deputation:</b><br/> Officers under the Central Government:-<br/> (a) (i) holding analogous posts on regular basis; or<br/> (ii) with five years regular service in level-10 in the pay matrix or equivalent after the appointment thereto on regular basis; and<br/> (b) Possessing the following educational qualification and</p> | <p>4. Director(Personnel),<br/> Coast Guard Headquarters<br/> -Member</p> |  |
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|  | <p>experience:-</p> <p>(i) Degree of a recognized university</p> <p>(ii) Diploma with Material management or any Diploma with Material Management as a subject from a recognised university or institute; and</p> <p>(iii) five years experience in store administration and accounting of store in Central /State Government, Autonomous/ Statutory Organisation, Public Sector Undertaking or University/Banks.</p> <p><b>Note1:</b> The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note2:</b> The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department of the Central Government shall ordinarily not exceed four year. The maximum age-limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.</p> |  |  |
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| (1)                                     | (2)  | (3)  | (4)                        | (5)       |
|---|--|--|----------------------------|-----------|
| 3. Civilian Gazetted Officer(Logistics) | 17*(2017)<br>*Subject to variation dependent on workload | General Central Service, Group 'B' Gazetted, Non-Ministerial | Level-7<br>Rs.44900-142400 | Selection |

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|----------------|----------------|----------------|----------------|
| (6)            | (7)            | (8)            | (9)            |
| Not applicable | Not applicable | Not applicable | Not applicable |

| (10)                                     | (11)   | (12)  | (13)   |
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| By promotion failing which by deputation | <p><b>Promotion:</b><br/>Foreman of Stores of Coast Guard Organisation in level-6 in the pay matrix with five years regular service in the grade rendered after the appointment thereto on regular basis who have successfully completed the following training programme from Govt/ any other Govt. recognized Institute:<br/>(i) One week Training in Organisational behavior in Government Offices<br/>(ii) Three days training in Purchase Management.</p> <p><b>Note1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding</p> | <p><b>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of:-</b></p> <ol style="list-style-type: none"> <li>1. Deputy Director General (HRD), Coast Guard Headquarters<br/>-Chairman</li> <li>2. Director or Deputy Secretary(Navy-II), Ministry of Defence<br/>-Member</li> <li>3. Director (Personnel), Coast Guard Headquarters<br/>- Member</li> <li>4. Director (Logistics), Coast Guard Headquarters<br/>-Member</li> </ol> | Consultation with Union Public Service Commission not necessary. |

level in the pay matrix extended based on the recommendations of the Commission.

**Deputation:**

Officers of the Central Government:-

(a) (i) holding analogous posts on regular basis in the parent cadre or department; or

(ii) with five years regular service in level-6 in the pay matrix or equivalent after the appointment thereto on regular basis; and

(b) Possessing the following educational qualification and experience:-

(i) Master Degree or Degree of a recognized university ;

(ii) Diploma in Material Management or any Diploma with Material Management as a subject from a recognised university or institute; and

(iii) Three years experience in store administration and accounting in a Central/State Government Department or Public Sector Undertaking.

**Note1:** The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

**Note2:** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

**Note3:** For purpose of appointment on deputation basis, the service



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|  | rendered on a regular basis by an officer prior to the 1 <sup>st</sup> January, 2016 or the date from which the revised pay structure based on the 7th Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission and where this benefit will extend only for the post(s) for which that level in the Pay Matrix is the normal replacement grade without any upgradation. |  |  |
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| (1)                  | (2)  | (3)   | (4)                        | (5)       |
|----------------------|--|---|----------------------------|-----------|
| 4. Foreman of Stores | 45*(2017)<br>*Subject to variation dependent on workload | General Central Service, Group 'B' Non- Gazetted, Non-Ministerial | Level-6<br>Rs.35400-112400 | Selection |

| (6)   | (7)   | (8)            | (9)   |
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| Not exceeding 30 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Central Government).<br><br><b>Note</b> : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Himachal Pradesh, Andaman and | <b>Essential :</b><br>(i) Master Degree with Economics/Commerce/Statistics/Business Studies/Public Administration from recognised University/institute<br>(ii) One year experience in handling stores and keeping accounts in store in a concern of Central or State Govt/statutory or Autonomous Organisation/ PSU/ University/ any recognised institutions/ bank or in a private firm<br><br>OR<br>(i) Bachelor degree in Economics/Commerce/Statistics/Business Studies/Public Administration as a subject from a recognised university/ Institute.<br>(ii) Diploma and Material Management/Warehousing management/purchasing/ Logistics Public procurement from recognised University/ Institute.<br>(iii) two year experience in | Not applicable | Two years for direct recruits and promotees |

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| <p>Nicobar Islands and Lakshadweep).</p> | <p>handling stores and keeping accounts in store or a concern of Central or State Govt/ statutory or Autonomous Organisation/ PSU/ University/ any recognised institutions/bank or in a private firm.</p> <p><b>Note 1:</b> Qualifications are relaxable at the discretion of the competent authority for reasons to be recorded in writing in case of Candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualifications regarding experience are relaxable at the discretion of the competent authority for reasons to be recorded in writing in case of candidates belong to the Schedule Castes or Schedule Tribes, if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> |  |  |
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| (10)  | (11)  | (12)  | (13)  |
|---|---|---|---|
| <p>40% by promotion failing which by deputation and 60% by deputation failing which by Direct Recruitment</p> | <p><b>Promotion:</b><br/>Storekeepers of Coast Guard Organisation in level-4 in the pay matrix with ten years regular service in the grade rendered after the appointment thereto on regular basis who have successfully completed the following training programme from Government/ any other Government recognized Institute:-<br/>(i) Three days training in purchase Management in Government Offices.<br/>(ii) three days training in Communication Skills</p> | <p><b>Group 'B' Departmental Promotion Committee (for considering confirmation or promotion) consisting of :-</b><br/>1. Director (Personnel), Coast Guard Headquarters<br/>- Chairman<br/>2. Joint Director (Logistics), Coast Guard Headquarters<br/>- Member<br/>3. Senior Civilian Staff Officer, Coast Guard</p> | <p>Consultation with Union Public Service Commission is not necessary</p> |

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|  | <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the Pay Commission.</p> <p><b>Deputation:</b><br/>Officers under the Central Government:-<br/>(a) (i) holding analogous posts on regular basis in the parent cadre or department; or<br/>(ii) with six years regular service in level-5 in the pay matrix or equivalent after appointment thereto on regular basis; or<br/>(iii) with ten years regular service in level-4 in the pay matrix or equivalent after appointment thereto on regular basis; and<br/>(b) Possessing the qualification and experience proposed for Direct Recruitment as in column (7).</p> | <p>Headquarters<br/>- Member<br/>4. Civilian Staff<br/>Officer, Coast Guard<br/>Headquarters<br/>-Member</p> |  |
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|  | <p><b>Note1:</b> The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note2:</b> The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age-limit for appointment by deputation (including short term contract) shall be not exceeding fifty six years as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the 7th Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the pay Commission and where this benefit will extend only for the posts for which that level in the pay matrix is the normal replacement grade without any upgradation.</p> |  |  |
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[File No: CP/0601/Store Cadre/

/D(CG)/2017]

(Sudheer Babu Motana)

Under Secretary to the Govt. of India.